# ab sirf #buttondabao

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#### Motilal Oswal Securities Ltd. (MOSL) Member of NSE, BSE & MSE



# BA / Br Name Complete Address, City, PIN, Mobile Number (Objected form will be returned on this address)

# **MOTILAL OSWAL SECURITIES LIMITED KNOW YOUR CLIENT (KYC) APPLICATION FORM** (BSE, NSE, MSEI, CDSL)

Client Code			DP Internal Ref. No.		
DP ID	120109				
Branch Detail	S				
Branch Prefix			Branch Name		
<b>Particulars</b> (To be filled b	y Branches)	Name o	f the Person	Signature	Date
Data entered b	y (Maker)				
Data Recheck	ed by (Checker)				
<b>Particulars</b> (To be filled b	y HO)	Name o	f the Person	Signature	Date
Verified by					
Authorised by					
Approved by					
Dispatched by					

# TRADING/DEMATACCOUNT OPENING FORM

F

NON INDIVIDUAL

VERSION 1.11.5/May'17



# Motilal Oswal **Portfolio Check**

With Motilal Oswal Portfolio Check, you can now get your portfolio reviewed swiftly and also get instant expert views on the stocks to be held, the ones to be sold and the new ones to be added

# REVIEW

**Portfolio Overview** 



- Track Equity, MF, PMS all at the place
- · Identify trend in portfolio performance

**Detailed Portfolio & Advice** 

• Analyze scrip performance

is subject to market risk

• In-depth actionable per scrip with

integrated MOSL research view

ACT

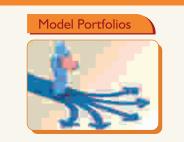


- Analysis by top stocks, sector allocation & more
- Identify underperforming scrips

**Proposed Portfo** 



- Know the latest top 3 mutual fund schemes
- Analysis by asset & category split



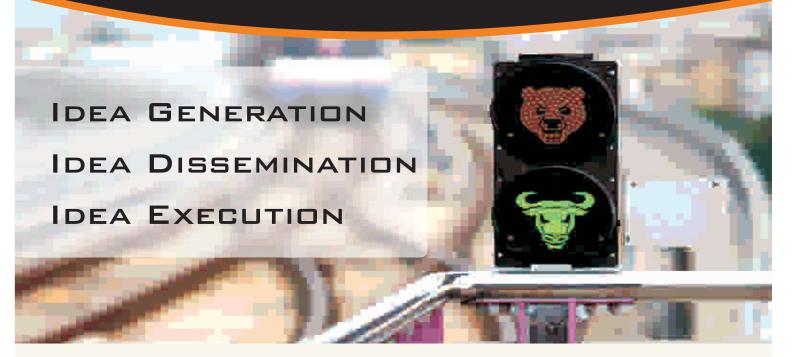
- Identify the percentage of portfolio to be restructured
- Pre and post restructuring sector analysis
- Rationale behind each proposition
- Instantly actionable portfolios • Expert recommended Portfolios
- across time Horizon

For any queries, please call us on 022-30896680 | Email: info@motilaloswal.com



Motilal Oswal Securities Ltd. (MOSL) Member of NSE, BSE & MSEI Regd Office: Motilal Oswal Tower, Rahimtullah Sayani Road, Opposite Parel ST Depot, Prabhadevi, Mumbai-400025; Correspondence Office: Motilal Oswal Securities Limited, Palm Spring Centre, 2nd Floor, Palm Court Complex, New Link Road, Malad (West), Mumbai – 400064.CIN no.: U65990MH1994PLC079418; Tel No.: 022 3980 4263; www.motilaloswal.com Registration Nos: NSE(Cash) INB231041238; NSE(F&O): INF231041238; NSE(CD): INE231041238; BSE(Cash): INB011041257; BSE(F&O) INF011041257; BSE(CD); MSEI (Cash): INB261041231; MSEI (F&O): INF261041231; MSEI (CD): INE261041231; GDSL - IN-DF-16-2015; NSDL IN-DF-NSDL-152-2000; AMFI:ARN 17397. PMS: INP00000670; PMS & Mutual Funds are offered through Motilal Oswal Asset Management Company Ltd(MOAMC) which is group company of MOSL. PMS (Regn No. INP000004409) is offered through Motilal Oswal Wealth Management Ltd. (MOWML) which is a group company of MOSL. SEBI Registration Number for Research Analyst INH000000412. Motilal Oswal Commodities Brokker Pvt Ltd. (MOCBPL) member of MCX, NCDEX and NCDEX Spot. MCX Member ID 29500, NCDEX-NCEDX-NCEDX-NCEDX-NCDEX Spot. MCX Member ID 29500, NCDEX-NCED CO-04-00114, NCDEX Spot Exchange Limited 10014. FMC Unique membership code: MCX: MCX/TCM/CORP/0725, NCDEX: NCDEX/TCM/CORP/0033, Commodity Services are offered through MOCBPL which a group company of Motilal Oswal Securities Ltd. Motilal Oswal Securities Ltd is a distributor of Mutual Fund & IPOs. Investment in Securities

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- Signals are auto generated based on predefined technical rules
- It shows real time trailing stop losses for each trade
- Real time tracking of profits & losses for carry forward open positions
- Instantly opens an order window in cash or future when signal generates
- User defined group can be created for selected stocks
- Colorful visualization of signal movement along with trailing stop loss on the live chart
- Real time SMS when Entry / Exit Signal generates

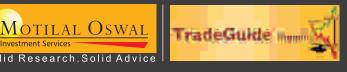
Call: 022-30801633 / 022-33124956 / 9819320653 | Email: tradeguide@motilaloswal.com



#### Motilal Oswal Securities Ltd. (MOSL) Member of NSE, BSE & MSEI

Regd Office: Motilal Oswal Tower, Rahimtullah Sayani Road, Opposite Parel ST Depot, Prabhadevi, Mumbai-400025; Correspondence Office: Motilal Oswal Securities Limited, Palm Spring Centre, 2nd Floor, Palm Court Complex, New Link Road, Malad (West), Mumbai – 400064.CIN no.: U65990MH1994PLC079418; Tel No.: 022 3980 4263; www.motilaloswal.com Registration Nos: NSE(Cash) INB231041238; NSE(F&O): INF231041238; NSE(CD): INE231041238; SE(Cash): INB011041257; BSE(Cash): INB231041231; MSEI (SC): INF261041231; CD): INF261041231; INF261041231; INF261041231; INF261041231

# For more information:



# INDEX OF DOCUMENTS

				_
Sr. No.	Name of the Document	Brief Significance of the Document	Page No.	
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		B. Document captures the additional information about the constituent relevant to trading account.	4-6,9-18	
2.	Tariff sheet	Document detailing the rate / amount of brokerage and other charges levied on the client for trading on the stock exchange(s).	19-20	
3.	Policies and Procedures	Document describing significant policies and procedures of the stock broker.	32-33	
4.	FATCA Declaration	FATCA Declaration	34	
		STANDARD DOCUMENTS		1
5.	Rights and Obligations of Beneficial Owner and Depository Participant	Rights and Obligations of Beneficial Owner and Depository Participant as prescribed by SEBI and Depositories	37-38	-
6.	Rights and Obligations	Document stating the Rights & Obligations of stock broker/trading member, Sub broker/Authorised Person and client for trading on exchanges (including additional rights & obligations in case of internet / wireless technology based trading).	39-42	Provided Through
7.	Risk Disclosure Document (RDD)	Document detailing risks associated with dealing in the securities market.	43-46	ovid
8.	Guidance note	Document detailing do's and don'ts for trading on exchange, for the education of the investors.	47-48	
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	All TRUST related Forms and Terms & Conditions are available on MOSL Website.	Form for registering Clearing Members on whose behalf the securities can be transferred from the account of the BO on the basis of SMS under TRUST facility		
	MOSE WEBSIE.	Combined Registration Form for availing SMS Alert and /or TRUST facility and for registering Clearing Members on whose behalf the securities can be transferred from the account of BO on the basis of SMS under TRUST facility		
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Name of stock broker/trading member/clearing member	Motilal Oswal Securities Limited								
	BSE - INB011041257 - 30-Sep-2000	NSE - INB231041238 - 16-Mar-1999	MSEI - INB261041231 - 17-Jan -2013						
SEBI Registration No. and date	BSE - INF011041257 - 23-May-2000	NSE - INF231041238 - 06-Jun-2000	MSEI - INF261041231 - 17-Jan -2013						
	BSE - CD - 16-Jan-2014	NSE - INE231041238 - 17-Jan -2013	MSEI - INE261041231 - 17-Jan -2013						
SEBI Registration number as Resea	arch Analyst INH000000412, 06-May-2015	Sebi Registration Number as Investment Advisor INA000007100, 16-Feb-2017							
CDSL: IN-DP-16-2015 - 12-Apr-	1999	NSDL : IN-DP-NSDL-152-2000 - 24-July-2000							
Registered Office Address	jistered Office Address Motilal Oswal Tower, Rahimtullah Sayani Road, Opposite Parel ST Depot, Prabhadevi, Mumbai-400025. Ph: +91-22-39804200 Fax: +91-22-33124997 Website: www.motilaloswal.com								
Correspondence Office Address	dence Office Address Palm Spring Centre, 2nd Floor, Palm Court Complex, New Link Road, Malad (West), Mumbai - 400 064. Ph: +91-22-30801000 Fax: +91-22-28449002 Website: www.motilaloswal.com								
Name of compliance officer	f compliance officer Mr. Neeraj Agarwal Ph: +91-22-30801000 Email Id: na@motilaloswal.com								
Name of COO	Name of COO     Mr. Ajay Menon     Ph: +91-22-30801000 Email Id: am@motilaloswal.com								

For any grievance / dispute please contact stock broker (Motilal Oswal Securities Limited) at the above address or Email id grievances@motilaloswal.com for stock broking related dispute or Dpgrievances@motilaloswal.com for DP related dispute or can speak on Phone No. 91-22-30801000. In case not satisfied with the response, please contact BSE at is@bseindia.com and Phone no. 91-22-22728097 and NSE at ignse@nse.co.in and Phone no. +91-22-26598190 and MSEI at investorcomplaints@mcx-sx.com and Phone no. +91-22-67318933 / 9000

"You can also lodge your grievances with SEBI at <u>http://scores.gov.in</u>. For any queries, feedback or assistance, please contact SEBI office on Toll Free Helpline at 1800 22 7575 / 1800 266 7575".

Requirements are as per CDSL, CVL and SEBI guidelines	
	Ĵ
Important Notes: *	11

# Activation is the date post Objection clearance(if any)

							Please tea	r this page here fo	or your personal reference
	SIGNATURE PROOF	Signature should be clearly visible and should match	<ul> <li>Signature should be clearly visible and should match</li> </ul>	Signature should be clearly visible and should match	NA	NA	NA	NA	NA
d criteria's	BANK PROOF	NA	NA	NA	NA	NA	NA	NA	<ul> <li>The below should match with the details mentioned in KYC</li> <li>Account holder Name</li> <li>Bank Account No</li> <li>Bank Account Type [Savings/Current]</li> </ul>
If PROOF TYPE is submitted as below, then it should fulfill the mentioned criteria's	ADDRESS PROOF	NA	<ul> <li>Address mentioned in passport should match with the address mentioned in KYC</li> </ul>	<ul> <li>Address mentioned in Driving Licence should match with the address mentioned in KYC</li> </ul>	<ul> <li>Address mentioned in Voter Id\ should match with the address mentioned in KYC</li> </ul>	<ul> <li>Address mentioned in Aadhar card should match with the address mentioned in KYC</li> </ul>	<ul> <li>Address mentioned in Ration Card should match with the address mentioned in KYC</li> </ul>	<ul> <li>Address mentioned in Telephone/Electric Bills should match with the address mentioned in KYC</li> </ul>	<ul> <li>Address mentioned in Bank Statement should match with the address mentioned in KYC</li> </ul>
If PROOF TYPE is submitted as bel	ID PROOF	<ul> <li>Name, Photograph, Date of Birth should match</li> <li>Signature should be clearly visible</li> </ul>	<ul> <li>Name, Photograph, Date of Birth should match</li> <li>Signature should be clearly visible</li> </ul>	<ul> <li>Name, Photograph, Date of Birth should match</li> <li>Signature should be clearly visible</li> </ul>	<ul> <li>Name, Photograph should match</li> </ul>	Name, Photograph should match	NA	NA	NA
	REQUIREMENTS*	Coloured Photocopy preferred	<ul> <li>Photocopy of Name and Address page</li> <li>(2 pages) Valid for atleast next</li> <li>TWO months from the date of Account Activation#</li> </ul>	<ul> <li>Photocopy of Name and Address page         <ul> <li>(2 pages) Valid for atleast next</li> <li>TWO months from the date of Account Activation#</li> <li>Learning License is Not Acceptable</li> </ul> </li> </ul>	<ul> <li>Photocopy of Name and Address page (2 pages)</li> <li>Coloured Photocopy preferred</li> </ul>	<ul> <li>Coloured Photocopy preferred of Aadhar</li> <li>Card (front and reverse)</li> </ul>	<ul> <li>Photocopy of Name/Address and Family members list page (2 pages)</li> </ul>	<ul> <li>The Proof should not be more than</li> <li>3 months old</li> <li>Should be valid for next 10 days post Activation#</li> <li>Gas Cylinder bill/receipt and Mobile</li> <li>Bill not acceptable</li> </ul>	<ul> <li>Original Bank Statement</li> <li>Latest quarter (3 months transactions).</li> <li>Bank Attestation is Mandatory where the Bank statement does not contain pre-printed Bank logo, address and other relevant details about the Bank. (Bank Attestation should contain Authorized signatory of Bank with Name and Employee Code and Bank seal)</li> </ul>
	PROOF TYPE	PAN Card	Passport	Driving Licence	Voter ID	Aadhar	Ration Card	Telephone Bills/ Electricity Bill/ Gas Bill/ Mobile Bill	Bank Statement

PROOF TYPE	REOUIREMENTS*	ID PROOF	ADDRESS PROOF	BANK PROOF	SIGNATURE PROOF
Bank Passbook	<ul> <li>Bank Passbook containing</li> <li>Bank Details</li> <li>Client Details</li> <li>Client Details</li> <li>Latest quarter (3 months transactions) pages.</li> <li>Bank Attestation is Mandatory where the Bank statement does not contain pre-printed Bank logo, address and other relevant details about the Bank. (Bank Attestation should contain Authorized signatory of Bank with Name and Employee Code and Bank seal)</li> </ul>	A	<ul> <li>Address mentioned in Bank Passbook should match with the address mentioned in KYC</li> </ul>	<ul> <li>The below should match with the details mentioned in KYC</li> <li>Account holder Name</li> <li>Bank Account No</li> <li>Bank Account Type</li> <li>[Savings/Current]</li> </ul>	NA
Cancelled Cheque	Original Cancelled Cheque leaf			The cancelled cheque should have: • Pre printed Client Name • Pre printed Account No • IFSC	NA
Bank Verification Letter	<ul> <li>Bank's original Letter head</li> <li>Bank Attestation should contain Authorized signatory of Bank with Name and Employee Code and Bank seal</li> <li>Client Name, Account Number, Address, Signature, Account Type, IFSC, MICR (format available in WIRE&gt;download option</li> </ul>	<ul> <li>Client's latest photo should be attested by Bank</li> <li>Client Name</li> <li>Bank A/c no</li> </ul>	<ul> <li>Client's latest photo should be attested by Bank</li> <li>Client Name</li> <li>Bank A/c no</li> <li>Address</li> </ul>	<ul> <li>Client's latest photo should be attested by Bank</li> <li>Client Name</li> <li>Bank A/c no</li> <li>Address</li> <li>IF SC</li> <li>MICR</li> <li>Account Type (Savings/Current)</li> </ul>	<ul> <li>Client's latest photo should be attested by Bank</li> <li>Client Name</li> <li>Bank A/c no</li> <li>Address</li> <li>IFSC</li> <li>MICR</li> <li>Account Type</li> <li>(Savings/Current)</li> <li>Client Signature</li> </ul>
To avoid Objection and Delays	nd Delays				

Ensure the details mentioned in the proof submitted matches with the form filled up by you as per the Checklist table mentioned.

All proofs, photographs and signature on the form should be clearly visible and should be self attested by client.

Colored photocopies are preferred 3. 2.

Proofs submitted should be compulsory in A4 size 6.5.4

Signature and Date of birth should match with atleast one submitted document proof

13. Fill up complete form and mark N.A. where not applicable

12. Fill up form in clear handwriting

11. Affix proper stamp

10. Check clarity of the Documents Scanned

The A/c opening form should be filled in BLACK INK and CAPITAL LETTERS ONLY and do have :

a. Clients Name and Signature at 24 places marked in Grey color
 b. Address- as it appears on the address proof. In case permanent & correspondence addresses are different, make sure to provide address proof for both of them

c. Witness signature at 8 places marked in light grey color N. A. mentioned at all places not applicable to the client <u>ю</u>

White ink is not allowed either on form or on agreement. All corrections needs to be countersigned with full signature.

In person Verification, PAN & Document verification from original has to be done by SEBI registered Sub-broker/Authorised Person only. . 8. 6.

In case of DP in joint names, all the proofs-PAN card and address proof - should be provided for the 2nd & 3rd Holder also.

Please fill in ENGLISH and in BLOCK LETT	ividuals Only) <sub>ERS</sub>	MOTILAL OSWAL	Application No. :	
A. Identity Details (please see guideling		integratient services		
1. Name of A pplicant (Please write complete name a	-	gistration; leaving one box blank b	etween 2 words. Please do	n ot abbreviate the Name).
2. Date of Incorporation d d / m m /				PHOTOGRAPH
Place of Incorporation				Please affix
3. Registration No. (e.g. CIN)				the recent passport size photograph of
Date of commencement of business d d				Authorised Signator and sign across it
FI FI HUF AOP	,	□ Non-Government Organisation	t / Charities / NGOs	1
Defence Establishment Body of Individu     S. Permanent Account Number (PAN) (MANDATO	, , , , , , , ,	Others (Please specify)	duly attested copy of your	
B. Address Details (please see guideline	-			
1. Address for Correspondence	s oveneur)			
Landmark				
City / Town / Village State		Count	Postal Coo	de
2. Contact Details				
Tel. (Off.) (ISD) (STD) Mobile (ISD) (STD)		Tel. (Res.) (ISD) (STD Fax (ISD) (STD	1	
E-Mail Id.				
*Latest Telephone Bill (only Land Line)     Any other proof of address document (as	listed overleaf) <u>(</u> Please specify)		egistered Lease / Sale Ag	greement of Office Premis
*Not more than 3 Months old. Validity/Expiry data 4. Registered Address (If different from a		1 d <b>/</b> m m <b>/</b> y y	УУ	
Landmark				
City / Town / Village		Curret	Postal Con	de
State 5. Proof of address to be provided by Applic	ant. Please submit ANY ONE o	f the following valid docun	/	st the document attact
<ul> <li>*Latest Telephone Bill (only Land Line)</li> <li>Any other proof of address document (as</li> </ul>	*Latest Electricity Bill 🔲 *Latest E			
*Not more than 3 Months old. Validity/Expiry date		d d / m m / y y	у у	
C. Other Details (please see guidelines	overleaf)			
C. Other Details (please see guidelines 1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de	sidential address and phote	ographs of Promoters/Pa	rtners/Karta/Trustee	s/whole time direct
1. Name, PAN, DIN/Aadhaar Number, re	sidential address and phote	ographs of Promoters/Pa	rtners/Karta/Trustee	s/whole time direct
Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de Any other information:	sidential address and photo tails)			s/whole time direct
1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de 2. Any other information: DECLARATION I/We hereby declare that the details furnis correct to the best of my/our knowledge and	sidential address and photo tails) hed above are true and belief and I/we undertake	NAME & SIGNATUR	E(S)	s/whole time direct
1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de 2. Any other information:	sidential address and photo tails) hed above are true and belief and I/we undertake diately. In case any of the untrue or misleading or	NAME & SIGNATUR OF AUTHORISED	E(S)	s/whole time direct
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1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de 2. Any other information: DECLARATION I/We hereby declare that the details furnis correct to the best of my/our knowledge and to inform you of any changes therein, imme above information is found to be false or misrepresenting, I am/we are aware that I/we Place: Date	sidential address and photo tails) hed above are true and belief and I/we undertake diately. In case any of the untrue or misleading or may be held liable for it. e:	NAME & SIGNATUR OF AUTHORISED PERSON(S)	E(S)	
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1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de 2. Any other information: DECLARATION I/We hereby declare that the details furnis correct to the best of my/our knowledge and to inform you of any changes therein, imme above information is found to be false or misrepresenting, I am/we are aware that I/we Place: Dat FOR OI AMC/Intermediary name OR code 1100010900	sidential address and photo tails) hed above are true and belief and I/we undertake diately. In case any of the untrue or misleading or may be held liable for it. e: FFICE USE ONLY Name of the Organization	NAME & SIGNATUR OF AUTHORISED PERSON(S) IPV	E(S)	
1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de 2. Any other information:	sidential address and photo tails) hed above are true and belief and I/we undertake diately. In case any of the untrue or misleading or may be held liable for it. e: FFICE USE ONLY	NAME & SIGNATUR OF AUTHORISED PERSON(S)	E(S)	/ _ m   m ] / [ y   y   y
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1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de 2. Any other information:	sidential address and photo tails) hed above are true and belief and I/we undertake diately. In case any of the untrue or misleading or may be held liable for it. e: FFICE USE ONLY Name of the Organization NSE / BSE - SEBI / AP Registration Nu Person name doing IPV / docs / PAN v	NAME & SIGNATUR OF AUTHORISED PERSON(S)	E(S)	/ _ m   m ] / [ y   y   y
1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de 2. Any other information:	sidential address and photo tails) hed above are true and belief and I/we undertake diately. In case any of the untrue or misleading or may be held liable for it. e: FFICE USE ONLY Name of the Organization NSE / BSE - SEBI / AP Registration Nu Person name doing IPV / docs / PAN of Designation / MOSL Employee code	NAME & SIGNATUR OF AUTHORISED PERSON(S)	E(S)	/ _ m   m ] / [ y   y   y
1. Name, PAN, DIN/Aadhaar Number, re (Please use the Annexure to fill in the de 2. Any other information:	sidential address and photo tails) hed above are true and belief and I/we undertake diately. In case any of the untrue or misleading or may be held liable for it. e: FFICE USE ONLY Name of the Organization NSE / BSE - SEBI / AP Registration Nu Person name doing IPV / docs / PAN v	NAME & SIGNATUR OF AUTHORISED PERSON(S)	E(S)	/ _ m   m ] / [ y   y   y

# **INSTRUCTIONS / CHECK LIST FOR FILLING KYC FORM**

#### A. IMPORTANT POINTS:

- 1. Self attested copy of PAN card is mandatory for all clients.
- 2. Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
- If any proof of identity or address is in a foreign language, then translation into English is required.
- Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- 5. If correspondence & permanent address are different, then proofs for both have to be submitted.
- 6. Sole proprietor must make the application in his individual name & capacity.
- For non-residents and foreign nationals,(allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIOCard/OCICard and overseas address proof is mandatory.
- 8. For foreign entities, CIN is optional; and in the absence of DIN no. for the directors, their passport copy should be given.
- In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- 10. For opening an account with Depository participant or Mutual Fund, for amin or, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/Passport of Minor/Birth Certificate must be provided.
- 11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/military officers, senior executives of state owned corporations, important political party officials, etc.
- B. Proof of Identity( POI): List of documents admissible as Proof of Identity:
  - PAN card with photograph. This is a mandatory requirement for all applicants except those who are specifically exempt from obtaining PAN (listed in Section D).
     Unique Identification Number (UID) (Aadhaar)/Passport/Voter ID card/Driving license.
  - Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks
- C. Proof of Address (POA): List of documents admissible as Proof of Address: (\*Documents having an expiry date should be valid on the date of submission.)
   1. Passport/Voters Identity Card/Ration Card/Registered Lease or Sale Agreement of

Residence/Driving License/Flat Maintenance bill/Insurance Copy.

- Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill Not more than 3 months old.
- 3. Bank Account Statement/Passbook Not more than 3 months old.
- Self-dedaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
- 5. Proof of address issued by any of the following: Bank Managers of Scheduled Commercial Banks/Scheduled Co-Operative Bank/Multinationa Foreign Banks/Gazetted Officer/Notary public/Elected representatives to the Legislative Assembly/Parliament/Documents issued by any Govt or Statutory Authority.
- 6. Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.
- For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostiled or consularised) that gives the registered address should be taken.
- 8. The proof of address in the name of the spouse may be accepted.

#### D. Exemptions/clarifications to PAN

- (\*Sufficient documentary evidence in support of such claims to be collected.)
- 1. In case of transactions undertaken on behalf of Central Government and/or State Governmentand by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
- 2. Investors residing in the state of Sikkim.
- 3. UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
- 4. SIP of Mutual Funds up to Rs 50,000/- p.a.
- 5. In case of institutional clients, namely, FIIs, Mfs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State Industrial Development Corporations, Insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the original PAN card and provide duly certified copies of such verified PAN details to the intermediary.

#### E. List of people authorized to attest the documents:

- Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
- In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy/Consulate General in the country where the client resides are permitted to attest the documents.

#### F. Incase of Non-Individuals, additional documents tobe obtained from non-individuals, over & above the POI & POA, as mentioned below:

Types of entity	Documentary requirements
Corporate	<ul> <li>Copy of the balance sheets for the last 2 financial years (to be submitted every year)</li> <li>Copy of latest share holding pattern including list of all those holding control, either directly or indirectly, in the company in terms of SEBI takeover Regulations, duly certified by the company secretary/Whole time director/MD(to be submitted every year)</li> <li>Photograph, POI, POA, PAN and DIN numbers of whole time directors/two directors in charge of day to day operations</li> <li>Photograph, POI, POA, PAN of individual promoters holding control – either directly or indirectly</li> <li>Copies of the Memorandum and Articles of Association and certificate of incorporation</li> <li>Copy of the Board Resolution for investment in securities market</li> <li>Authorised signatories list with specimen signatures</li> </ul>
Partnership firm	<ul> <li>Copy of the balance sheets for the last 2 financial years (to be submitted every year)</li> <li>Certificate of registration (for registered partnership firms only)</li> <li>Copy of partnership deed</li> <li>Authorised signatories list with specimen signatures</li> <li>Photograph, POI, POA, PAN of Partners</li> </ul>
Trust	Copy of the balance sheets for the last 2 financial years (to be submitted every year)     Certificate of registration (for registered trust only).Copy of Trust deed     List of trustees certified by managing trustees/CA     Photograph, POI, POA, PAN of Trustees
HUF	<ul> <li>PAN of HUF</li> <li>Deed of declaration of HUF/List of coparceners</li> <li>Bank pass-book/bank statement in the name of HUF</li> <li>Photograph, POI, POA, PAN of Karta</li> </ul>
Unincorporated Association or a body of individuals	<ul> <li>Proof of Existence/Constitution document</li> <li>Resolution of the managing body &amp; Power of Attorney granted to transact business on its behalf</li> <li>Authorized signatories list with specimen signatures</li> </ul>
Banks/Institutional Investors	<ul> <li>Copy of the constitution/registration or annual report/balance sheet for the last 2 financial years</li> <li>Authorized signatories list with specimen signatures</li> </ul>
Foreign Institutional Investors (FII)	Copy of SEBI registration certificate     Authorized signatories list with specimen signatures
Army/Government Bodies	Self-certification on letterhead     Authorized signatories list with specimen signatures
Registered Society	Copy of Registration Certificate under Societies Registration Act     List of Managing Committee members     Committee resolution for persons authorised to act as authorised signatories with specimen signatures     True copy of Society Rules and Bye Laws certified by the Chairman/Secretary

Please Submit the KYC Documents on A4 Size Paper Only.

Deta	ils of Promoters/	Details of Promoters/ Partners/ Karta / Trustees and whole time	hole time director	directors forming a part of Know Your Client (KYC) Application Form for Non-Individuals	Your Client (KYC)	Application F	orm for Non-Individuals
Name c	Name of Applicant				PAN G	PAN of the Applicant	
Sr. No.	PAN	Name of the Authorized signatories /Promoters /Partners / Karta/ Trustees /Whole Time Directors	DIN (For Directors) / Aadhar Number (for others)	Residential / Registered Address	Relation with the holder (i.e. promoters, whole time directors etc.)	Please tick the relevant option.*	Photograph
						PEP	
						□ PEP □ RPEP	
						□ PEP □ RPEP	
						□ PEP □ RPEP	
						PEP	
*Please	Please tick If any of the authorized signatorie Please provide details as per Annexure 2.2 A. Name & Signature of the Authorised Signatory(ies)	*Please tick If any of the authorized signatories / Promoters / Partners / Karta / Trustees / Whole Time Directors is either Politically Exposed Person (PEP) or Related to Politically Exposed Person (RPEP) .? Please provide details as per Annexure 2.2 A. Name & Signature of the Authorised Signatory(ies) Date [d   d   / m   m   / y   y   y   y   y   y   y   y   y	arta / Trustees / Whole 7	Time Directors is either Politically Ex	posed Person (PEP) or Related 1 PEP: Politically Exposed Person	Related to Politica ed Person RPEP:	Politically Exposed Person (RPEP) .? RPEP: Related to Politically Exposed Person

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- For Foreign Exchange / Mon	ey C	hang	er Se	ervic	es										Ye	S				No									
- Gaming / Gambling / Lottery	Serv	vices	(e.g.	cas	inos,	be	ttin	g sy	ndic	ates	s)				Ye	S				No									
- Money Lending / Pawning															Ye	es				No									
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Bank Passbook## Bank Verification Letter (original)																													
P. N.: In case of NRI's, Bank Ad	cour						e Ba	ank /									<u> </u>	•	Banl	kА	ССС	oun	it fo	or N	RC	).			
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		<u> </u>		Segments		
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NSE+BSE+						
MSEI						
		3/17	4/17	5/17	6/17	7/17
lf, you do not	t wish to trade on a	ny Exchange and any of it	s segment, ple	ease mention here		
			ADDITIONAL	DETAILS		
Facilities For	r Trading	Whether you wish to av	ail the facility of	of Internet trac	ding 🔄 Wireless tech	nology (Mobile Trading)
Contract Not	te and	Whether you wish	in Electror	iic Form (Email id	same as mentioned on	KRA Page)
Standard Do	cuments :	to receive	in Physica	Il Form		
Educational	Qualification	Under Graduate	Graduate	Post Gradu	ate Professional -	
Investment/T	rading Experience	Years in Stocks	Years in De	erivatives	No Prior Expe	rience
Primary purp	oose of dealing	In Equities:	Intraday	Positional	Investment	
		In Derivatives:	Trading	Hedging		
Stock Portfo	lio	NIL	< 5 Lacs	5-20 Lacs	20-50 Lacs	> 50 Lacs
Any other inf	formation					
			PAST AC	TIONS		
		ngs initiated/pending/take le time directors/authorize				
	INFORMA	TION IN RELATION TO	THE PREVEN	ITION OF MONEY	Y LAUNDERING ACT, 2	2002
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		Details of the relatives,	having accour	it with MOSL		
Name						
Relationship	)			UCC		
		Details of the corporate/p	artnership firm	n/trust, etc where cl	lient is affiliated	
Name						
Relationship	)			UCC		
Nature of B	usiness			Entity Typ	pe	
If you are do	aling with any of	DEALINGS TH		HER STOCK BRC		
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Name of Su	b broker /			Exchange	e	
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	013011		s penaing iron	n/to such stock bro	oker/Sub broker / Autho	rised Person

DEA	ALINGS THROUGH REG	ISTERED SUB BROKER / AUTHORIS	SED PERSON
If you are dealing through MC	OSL Sub broker / Authorise	ed Person, provide the following details	S.
SEBI / Exchange Registration No.			
Sub-Broker's / AP Name			
Registered office			
Address			
Contact Details : Website			
Phone No.		Fax No.	
		DUCED DETAILS (antional)	
		DDUCER DETAILS (optional)	
Name of the Introducer			
Address & Phone No.			
Status of the Introducer	Sub-broker Re	emisier Authorised Person E	xisting Client Others
Signature of the Introducer			
1/1/a horoby declare that the	dataila furnichad abous ar	DECLARATION	any lodge and helief and l/we undertake
	s therein, immediately. In c	ase any of the above information is four	nowledge and belief and I/we undertake nd to be false or untrue or misleading or
1 0	5		licy and procedures of the stock broker
Document'. I/We do hereby a	agree to be bound by such		ons' document(s) and 'Risk Disclosure ents. I/We have also been informed that website, if any.
Signature & Stamp	8/17	Ø	Ø
Name	<sup>st</sup> Authorised Signatory	2 <sup>nd</sup> Authorised Signatory	3 <sup>rd</sup> Authorised Signatory
Note: "In case of Partnership (	or Unregistered trust acco	unt do not affix firm stamp"	
Place	Da	•	
		ARTNERSHIP FIRM / UNREGISTERED TF	
Please refer to the trading acc		e name with Motilal Oswal Securities Lt	
We acknowledge that a benef partnership firm / unregistered purpose of completing the sha Limited to recognize the benef the name of joint holders ment securities for trades done on E	iciary account (DP Accour I trust as per regulations. In are transfer obligations, pu ficiary account no tioned above who are the p xchanges.	nt) cannot be opened with a Depository n order to facilitate the smooth operation rsuant to the trading operations, we her with above n partners / trustees of the firm for the set	Participant in the name and style of a ons of the above trading account for the reby authorise Motilal Oswal Securities nentioned depository having opened in tlement of the obligations in relation for
		bove mentioned firm are responsible fo ution of the firm at any time in future.	r the liabilities thereof. We shall advise
Signature	P/1		
Name	1 <sup>st</sup> holder	2 <sup>nd</sup> holder	3 <sup>rd</sup> holder
Place	Da	te	

	emat account in my/ our name as per	2		an 10	years		je)			
Name *			PAN							
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Sole / First Holder's Name			Pan [ UID [			(Opt	tional	()		
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Third Holder's Name			UID			(Opt	tional	)		
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Status	Body Corporate HUF	CM Banks Clearing House		ual Fu CB	`	ther_	ust	F		FI
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RBI Registration No.		Appr	roval D	Date						
SEBI Registration No.		Regis	stratior	n Date						
Nationality	Indian Othe	er								
	DP FA	CILITIES								
(If not marked, the default opt	-		nightly		Mon	thly		Yes		No
To Register for easi, please	visit website www.cdslindia.com							Yes		No
SMS Alert Facility (Refer Terms and conditions Annexure- 2.4	Mobile No. same as mentioned on (Mandatory, if you are giving Powe (If POA is not granted & you do no	er Of Attorney (POA)	ty, can	ncel th	iis op	tion )				
Transactions Using Secured Texting Facility (TRUST).	I wish to avail the TRUST facility us and understood the Terms and Cond					Alert Fa		y. I ha ⁄es		ad No
Refer to Terms and Conditions Annexure – 2.6	I/We wish to register the followin registered for TRUST	ig clearing member IDs i	under	my/o	ur be	low n	nenti	oned	BO	ID
2.0	Stock Exchange Name	Clearing Member Nar	me	Clea	ring	Memb	oer II	) (Op	otiona	al)
	Bombay Stock Exchange (BSE)	Motilal Oswal Securities	s Ltd.							
	National Stock Exchange of India Limited (NSE)	Motilal Oswal Securities	s Ltd.							
	Metropolitan Stock Exchange of India Ltd (MSEI)	Motilal Oswal Securities	s Ltd.							
Easi	To register for easi, please visit of balances, transactions and value of		.com.	Easi	allow	s a BC	) to v	view	his IS	SIN

	I/We	request you to send	Electronic Transaction cum holding St	atement at the Email ID	Yes No
	I/We	wish to receive divide	end / interest directly in to my bank ac	count given below through ECS?	Yes No
	(If no	ot marked, the default	option would be 'Yes') [ECS is manda	atory for locations notified by SEBI f	from time to time]
	instr	uction from my/ our er	t DP to accept all the pledge instructiond. option would be "No")	ns in my/our account without any o	ther further Yes No
	I/ We	e would like to share t	he email id with the RTA.		Yes No
	I/ W	e would like to receive	e the Annual Report : Physical	Electronic Both physical a	nd Electronic
	You	will be receiving Cons	solidated Account Statement (CAS) in		
	wish	to receive the same,	kindly contact your DP		
			f not marked the default option would I (To be filled by CMs only )	be in physical)	
	Nam	ne of Stock Exchange			
	Nam	ne of CC/ CH			
	Clea	ring Member ID		Trading Member ID :	
	Optic	on for Issue of DIS Bo	oklet		
	throug Attorr transa Or	gh I/we have issued a ney / Clearing Membe actions) effected throu	e you to issue Delivery Instruction Slip Power of Attorney (POA) / executed P r/ PMS Manager) for executing delive igh such Clearing Member/ by PMS Ma	MS Agreement in favour of/with ery instruction for setting stock exch nager.	(name of the nanges trades (settlement related
	instru	ctions for setting stor	require the Delivery Instruction Slips (E parthership or Unregistered trust account fm (hame of the a ck exchange trade (settlement related livery Instruction Slip (DIS) booklet sho	d transaction) effected through s	such Clearing Member / by PMS
			DECL	ARATION	
	there I/We applic	to and the terms & con declare that the partic cation. I/We further ac	d the Rights and Obligations (DP-CM a ditions and agree to abide by and be bo culars given by me/us above are true gree that any false/misleading informa termination and suitable action.	ound by the same and by the Bye Law and to the best of my/our knowled	vs as are in force from time to time. Ige as on the date of making this
			Sole/First Authorised Signatory	Second Authorised Signatory	Third Authorised Signatory
		Name			
e use	oing	Designation			
Sign to be use	crop	Signature & Stamp			
Sigr	for	-			
			9/17		
		Demat Account will be	e operated by Any one Singly Date	·	Other

	ONLY FOR HUF (DP Account will be opened in the name of HUF)
CERTIFIED TRUE COPY of t	he following documents are required to be submitted, duly signed by KARTA
	F for the past 2 years. In case of <u>Newly Formed HUF</u> , provide <u>Networth Certificate</u> duly signed by C.A.
	tement of HUF for last 2 months.
	DETAILS OF KARTA
Name	FIRST MIDDLE LAST
PAN	
Date of Birth	
Proof of Identity submitted	PAN Card
Residential Address	
City/town/village	Pin Code
State	
Contact Details: E-mail Id	
Tel. (Off.)	Tel. (Res.)         Image: Control of the second secon
Fax	Mobile No.
Proof of Residential	Bank Statement# Bank Passbook## Driving Licence* Passport*
address submitted	Electricity Bill**   Telephone Bill**   Ration Card   Voter Id
	Photo of
Client Signature & Stamp	KARTA
Name of Karta	H/1 Passport Size H/2 Photograph Only
	Only
Place	(Please sign across the photograph & affix Rubber Stamp)
Date	

	D										
	Member Address, Mobile & Email ID	Address Email Mobile	ig with rubber stamp of HUF)								
	Gender										d by KARTA alor
	Relationship with Karta										on a separate letterhead of HUF, duly certified by KARTA along with rubber stamp of HUF)
contact details as belo	PAN (Optional)										embers on a separate le
-parceners and their	Date of Birth										vide details of all me
I hereby declare the list of family members/ co-parceners and their contact details as below.	Name of HUF member										(if there are more than 9 members, please provide details of all members
I hereby de	Sr. No.	<del></del>	5.	cr.	4	<u>ى</u>	Ó.	7.	œ	.6	(if there are

List of all HUF members/ co-parceners are stated below co-parceners and their contact details as below.

Signature and Stamp of HUF H/3

# ONILV EOD DADTNEDSHID EIDM / LLD / LINDECISTEDED TOUST

CERTIFIED TRUE COPY of the following documents are required to be submitted, duly signed by AUTHORISED PARTNERS/         TRUSTEES of the Firm/ Trust along with Rubber Stamp of Firm/ Trust.         1. Registered Partnership Deed / Unregistered Trust (containing the clause that the entity can trade in shares & securities)         2. Certificate of Registration with Registrar of Firms. In case of an LLP, please provide a certificate of incorporation from the registrar of firms.         3. Audited Balance Sheet for last 2 financial years. In case of Newly Formed Firm, provide Networth Certificate duly signed by C.A.         4. List of all Partners / Trustees (on the letterhead of the Firm in the format mentioned below).         Name       PAN         Residential Address       Photograph         Profit Share       Whether Managing Detence (Sitting Detence)
<ul> <li>2. Certificate of Registration with Registrar of Firms. In case of an LLP, please provide a certificate of incorporation from the registrar of firms.</li> <li>3. Audited Balance Sheet for last 2 financial years. In case of Newly Formed Firm, provide Networth Certificate duly signed by C.A.</li> <li>4. List of all Partners / Trustees (on the letterhead of the Firm in the format mentioned below).</li> <li>Name PAN Residential Address Photograph Profit Share Whether Managing</li> </ul>
firms. 3. Audited Balance Sheet for last 2 financial years. In case of Newly Formed Firm, provide Networth Certificate duly signed by C.A. 4. List of all Partners / Trustees (on the letterhead of the Firm in the format mentioned below). Name PAN Residential Address Photograph Profit Share Whether Managing
4. List of all Partners / Trustees (on the letterhead of the Firm in the format mentioned below).         Name       PAN       Residential Address       Photograph       Profit Share       Whether Managing
Name         PAN         Residential Address         Photograph         Profit Share         Whether Managing
Partner/Sitting Partner
Self Certified copy of the PAN CARD & ADDRESS PROOF of all the Partners / Trustees.
5. List of all Authorised Signatories (on the Letterhead of the Firm in the format mentioned below).
To, Matilel Council Coourition Ltd
Motilal Oswal Securities Ltd.
Dear Sir,
The following partners / trustees are authorised to give instructions to sell, purchase, transfer, endorse, negotiate and / or otherwise deal in securities and / or derivatives, given on behalf of the firm.
The Details and Specimen Signatures of authorised partners / trustees are given below:
Name of Authorised Signatories         Designation         PAN         UID         Residential Address         Specimen Signature         Photograph signed across
*Please provide Self Certified copy of the PAN CARD & ADDRESS PROOF of all the Authorised Signatories
Please note that for Partnership Firm/Unregistered Trust the details of Partners/Trustees should be given in KYC forms enclosed here with
In order to identify the persons Beneficially Owning or Controlling the Securities Account as per SEBI Circular dated January 24, 2013, we require following additional information:
6. Incase any of the partners whose share (either of profits or capital) is more than 15% is a body corporate or another artificial
person, then the list of ultimate shareholders of the body corporate or the sponsors of the trust etc. along with their PAN * \$
<ul> <li>7. List of beneficiaries of the unregistered trust alongwith their share of benefits in the trust</li> <li>8. ➤ Incase any of the beneficiaries whose share (either of profits or corpus of the trust) is more than 15% is a body corporate or</li> </ul>
another artificial person, then the list of ultimate shareholders of the body corporate or the sponsors of the trust etc. along with
their PAN. ➤ Incase all Partners/Beneficiaries of Partnership Firm/LLP/Trust are individuals than no CA certificate is required. The list of
beneficial owner shall be given in below format by the Partnership Firm/LLP/Trust on its letter head duly certified by Managing
Partners*\$
9. CA certificate to be provided for identification of Beneficial Owners
FORMAT FOR CA CERTIFICATE
For the purpose of identification of Beneficial Owner, I / We have followed SEBI Circular dated January 24, 2013, which defines the
beneficial owner as the natural person or persons who ultimately own, control or influence a client and/or persons on whose behalf a transaction is being conducted, and includes a person who exercises ultimate effective control over a legal person or arrangement."
From information/documents submitted it holds out that the below mentioned persons are Beneficially Owning or Controlling the Securities
Account of (name of client)
Sr. No. Name Address PEP / RPEP PAN of Beneficial Owner
/*': All the information has to be provided on the letterhead of the partnership firm/LLP/ trust and duly signed by the managing partners

'\$': The client agrees to notify MOSL of any significant change in the above information immediately. Incase the revised information is not provided to MOSL, MOSL reserves the right to suspend operations in the account, till such updated information is made available to MOSL.

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Application Form (For Individua	ls Only)			6	Mott	I AL C	)ew		nnli	tion P						
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Sole / Joint First Holder A. Identity Details (please see guidelines	overloof															
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Name													PH	отос	GRAP	РΗ
Father's/Spouse Name													P	ease	affix	
2. Gender 🗌 Male 🗌 Female B. Marital statu	us 🗌 Single [	]Married	C.	Date o	f Birth	d d	/	n   m   ,	 	y   v	v		the re size pl		•	
3. Nationality Indian Other (Please specify)							1			<u> </u>				gn acı		
<b>4. Status</b> Please tick ( $\checkmark$ ) $\square$ Resident Individual $\square$	Non Resident	🗌 Foreig	n Natio	nal (Pass	port Cop	oy Mand	latory <sup>-</sup>	for NRIs 8	& Foreig	in Natio	nals)					
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6. Aadhaar Number,		F	Please @	enclose	duly at	tested	сору	of your	Aadha	ar Card	(If av	ailabl	e)			
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City / Town / Village											Pin C	ode			-	
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# INSTRUCTIONS / CHECK LIST FOR FILLING KYC FORM

#### A. IMPORTANT POINTS:

- 1. Self attested copy of PAN card is mandatory for all clients.
- Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
- 3. If any proof of identity or address is in a foreign language, then translation into English is required.
- 4. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- 5. If correspondence & permanent address are different, then proofs for both have to be submitted.
- Sole proprietor must make the application in his individual name & capacity.
- For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIOCard/OCICard and overseas address proof is mandatory.
- 8. For foreign entities, CIN is optional; and in the absence of DIN no. for the directors, their passport copy should be given.
- In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- 10. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/Passport of Minor/Birth Certificate must be provided.
- 11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/military officers, senior executives of state owned corporations, important political party officials, etc.

# B. Proof of Identity( POI): List of documents admissible as Proof of Identity:

- PAN card with photograph. This is a mandatory requirement for all applicants except those who are specifically exempt from obtaining PAN (listed in Section D).
- Unique Identification Number (UID) (Aadhaar) / Passport / Voter ID card / Driving license.
- Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks.

# C. Proof of Address (POA): List of documents admissible as Proof of Address: (\*Documents having an expiry date should be valid on the date of submission.)

1. Passport/Voters Identity Card/Ration Card/Registered Lease or Sale

Agreement of Residence/Driving License/Flat Maintenance bill/Insurance Copy.

- 2. Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill Not more than 3 months old.
- 3. Bank Account Statement/Passbook Not more than 3 months old.
- Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
- 5. Proof of address issued by any of the following: Bank Managers of Scheduled Commercia Banks/Scheduled Co-Operative Bank/Multinationa Foreign Banks/Gazetted Officer/Notary public/Elected representatives Legislative to the Assembly/Parliament/Documents issued by any Govt. or Statutory Authority.
- Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.
- For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostiled or consularised) that gives the registered address should be taken.
- 8. The proof of address in the name of the spouse may be accepted.

## D. Exemptions/clarifications to PAN (\*Sufficient documentary evidence in support of such claims to be collected.)

- In case of transactions undertaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
- 2. Investors residing in the state of Sikkim.
- UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
- 4. SIP of Mutual Funds up to Rs 50,000/-p.a.
- 5. In case of institutional clients, namely, FIIs, Mfs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State Industrial Development Corporations, Insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the original PAN card and provide duly certified copies of such verified PAN details to the intermediary.

# E. List of people authorized to attest the documents:

- Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
- In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy/Consulate General in the country where the client resides are permitted to attest the documents.

Please Submit the KYC Documents on A4 Size Paper Only.

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6. Aadhaar Number,		F	elease e	enclose	duly a	ttested	cop	y of yo	ur Aad	har Car	d (If a	vailat	le)		
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A Proof of address to be provided by Applical     Passport Ration Card Registered Leas     *Latest Telephone Bill (only Land Line) *L     *Not more than 3 Months old. Validity/Expiry da     Permanent Address of Resident Applica     Landmark     City / Town / Village     State     State     Passport Ration Card Registered Leas     Passport Ration Card Registered Leas     State     State     State     Any other information:     Inereby declare that the details furnished above ar     Iundertake to inform you of any changes therein, false or untrue or misleading or misrepresenting, I Place:     FOR O     AMC/Intermediary name OR code 1100010900     Motilal Oswal Securities Limited     Document copies received	e/Sale Agreen .atest Electricit ite of proof of ont if differe int. Please sui e/Sale Agreen .atest Electricit ite of proof of ECLARAT re true and co , immediately am/we are av FFICE US Name of the ( NSE / BSE - SE Person name	ent of R y Bill address sent from address sent from bonit AN nent of R y Bill address sent of R y Bill address sent of R y Bill address sent of R address se	esidence *Latest submitte a abov Y ONE esidence esidence *Latest ubmitte ubmitte gistration gistration gistration on on ologe co	e D Gas Bi d d e B1 ( e B1 ( b b e B1 ( c b f the e B1 ( c b) f	riving Li I OT OR Ove DR Ove Cour follow riving Li O our knce syse info eld liab	cense hers (P) m m rrseas try try try try try m m m m m m	e anno nis 1	oter Ide specify) y y y iress ( blocume coter Ide specify) y y y U U U U U U U U U U U U U	Antity C ( y ) Manda	y	Pin ( again actest	Bank Don-Re Code Code Dost th Bank URE D /	A/c States assider	AP	PLIC
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# INSTRUCTIONS / CHECK LIST FOR FILLING KYC FORM

#### A. IMPORTANT POINTS:

- 1. Self attested copy of PAN card is mandatory for all clients.
- Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification. In case the original of any document is not produced for verification, then the copies should be properly attested by entities authorized for attesting the documents, as per the below mentioned list.
- 3. If any proof of identity or address is in a foreign language, then translation into English is required.
- 4. Name & address of the applicant mentioned on the KYC form, should match with the documentary proof submitted.
- 5. If correspondence & permanent address are different, then proofs for both have to be submitted.
- Sole proprietor must make the application in his individual name & capacity.
- For non-residents and foreign nationals, (allowed to trade subject to RBI and FEMA guidelines), copy of passport/PIOCard/OCICard and overseas address proof is mandatory.
- 8. For foreign entities, CIN is optional; and in the absence of DIN no. for the directors, their passport copy should be given.
- In case of Merchant Navy NRI's, Mariner's declaration or certified copy of CDC (Continuous Discharge Certificate) is to be submitted.
- 10. For opening an account with Depository participant or Mutual Fund, for a minor, photocopy of the School Leaving Certificate/Mark sheet issued by Higher Secondary Board/Passport of Minor/Birth Certificate must be provided.
- 11. Politically Exposed Persons (PEP) are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians, senior Government/judicial/military officers, senior executives of state owned corporations, important political party officials, etc.

# B. Proof of Identity( POI): List of documents admissible as Proof of Identity:

- PAN card with photograph. This is a mandatory requirement for all applicants except those who are specifically exempt from obtaining PAN (listed in Section D).
- Unique Identification Number (UID) (Aadhaar) / Passport / Voter ID card / Driving license.
- Identity card/ document with applicant's Photo, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities, Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members; and Credit cards/Debit cards issued by Banks.

# C. Proof of Address (POA): List of documents admissible as Proof of Address: (\*Documents having an expiry date should be valid on the date of submission.)

1. Passport/Voters Identity Card/Ration Card/Registered Lease or Sale

Agreement of Residence/Driving License/Flat Maintenance bill/Insurance Copy.

- 2. Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill Not more than 3 months old.
- 3. Bank Account Statement/Passbook Not more than 3 months old.
- Self-declaration by High Court and Supreme Court judges, giving the new address in respect of their own accounts.
- 5. Proof of address issued by any of the following: Bank Managers of Scheduled Commercia Banks/Scheduled Co-Operative Bank/Multinationa Foreign Banks/Gazetted Officer/Notary public/Elected representatives Legislative to the Assembly/Parliament/Documents issued by any Govt. or Statutory Authority.
- Identity card/document with address, issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions, Colleges affiliated to Universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.
- For FII/sub account, Power of Attorney given by FII/sub-account to the Custodians (which are duly notarized and/or apostiled or consularised) that gives the registered address should be taken.
- 8. The proof of address in the name of the spouse may be accepted.

## D. Exemptions/clarifications to PAN (\*Sufficient documentary evidence in support of such claims to be collected.)

- In case of transactions undertaken on behalf of Central Government and/or State Government and by officials appointed by Courts e.g. Official liquidator, Court receiver etc.
- 2. Investors residing in the state of Sikkim.
- UN entities/multilateral agencies exempt from paying taxes/filing tax returns in India.
- 4. SIP of Mutual Funds up to Rs 50,000/-p.a.
- 5. In case of institutional clients, namely, FIIs, Mfs, VCFs, FVCIs, Scheduled Commercial Banks, Multilateral and Bilateral Development Financial Institutions, State Industrial Development Corporations, Insurance Companies registered with IRDA and Public Financial Institution as defined under section 4A of the Companies Act, 1956, Custodians shall verify the PAN card details with the original PAN card and provide duly certified copies of such verified PAN details to the intermediary.

# E. List of people authorized to attest the documents:

- Notary Public, Gazetted Officer, Manager of a Scheduled Commercial/Co-operative Bank or Multinational Foreign Banks (Name, Designation & Seal should be affixed on the copy).
- In case of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy/Consulate General in the country where the client resides are permitted to attest the documents.

Please Submit the KYC Documents on A4 Size Paper Only.

# ONLY FOR BODY CORPORATE (DP Account will be opened in the name of Body Corporate)

CERTIFIED TRUE COPY of the following documents are required to be submitted, duly signed by AUTHORISED SIGNATORIES / CHAIRMAN of the Company along with Rubber Stamp of the Company

1. Certificate of Incorporation and Memorandum & Articles of Association (If the Registered office address is different from that mentioned in the Memorandum of Association, provide ROC acknowledged copy of Form 18)

2. Audited Balance Sheet for last 2 financial years. In case of Newly Formed Company, provide Networth Certificate duly signed by C.A.

3. Latest Share-holding pattern of the Company Including list of all those holding control, either directly or indirectly, in the company in terms of SEBI takeover Regulations, (on the letterhead of the company) duly certified by the company secretary / Whole time director / Managing Director (to be submitted every year).

		No	o. of Shares			% Holding
Promoters						
FII						
DII						
Public						
Other						
Total						
<ol> <li>Board Resolution for Aut</li> <li>Details of individual Pron mentioned below).</li> </ol>	5	·		5		
Name	DIN	PAN	UID	Residen	tial Address	Photograph
indirectly. In order to identify the perso require following additional	ons Beneficially Ov information:	vning or Controllir	ng the Securities A			ing control - either directly or ar dated January 24, 2013, we
6. Whether Company is list	ed on a recognized	d stock exchange	in India			

If yes, please provide your ISIN number \_\_\_\_\_\_& information of point 7 and 8 is not required.

If no, please provide the details mentioned in point 8 below

- 7. Incase of an unlisted company, please provide the following information as of the date of account opening;
  - List of all directors of the Company and a copy of their PAN clearly identifying the executive and non-executive directors\* \$ (Please provide Self Certified Copy of PAN CARD and ADDRESS PROOF of executive/whole-time directors).
  - Incase more than 25% of the share capital is held by one or more bodies corporate or other such artificial persons, then the list of shareholders of the ultimate holding company/ entity \* \$

Incase the combined shares held by related persons or persons acting in concert is more than 25%, please provide details of each shareholder along with their PAN \* \$

- Incase all shareholders of the company are individual shareholders than no CA certificate is required. The list of beneficial owner shall be given in below format by the company on its letter head duly certified by company secretary / whole time director / Managing Director\*\$
- 8. CA certificate to be provided for identification of Beneficial Owners

			FO	rmat fo	R CA CERTIFI	CATE			
beneficial ow	ner as the nati	ural person or pe	ersons wh	no ultimate	ely own, control	or influe	ence a clier	nt and/or p	4, 2013, which defines the persons on whose behalf a rson or arrangement."
From information Securities Acc		ts submitted it I		that the me of clier		ed perso	ns are Be	eneficially	Owning or Controlling the
Sr. No.		Name			Address		PEP/	RPEP	PAN of Beneficial Owner
'\$': The client	agrees to notify		gnificant ( t to suspe	change in end opera	the above inform tions in the acc	nation im ount, till	mediately.	Incase th	npany secretary ne revised information is not nation is made available to
			F	ormat foi	r Board Resolu	ition			
CERTIFIED	TRUE COPY				ED AT THE		G OF TH T		RD OF DIRECTORS OF (address)
		pany is authorise				_	_		
(MOSL), Men Exchange Lto	nber of the Nati d. (BSE) and a	ional Stock Exch	ange of Ir ticipant w	ndia Ltd. (f ith Nation	NSE) , Metropoli al Securities De	tan Stoc epositorie	k Exchang es Ltd. (NS	e of India I	al Oswal Securities Limited Ltd., and the Bombay Stock Central Depository Service
Company by	any of the of th		uthorised	Signatorie	es who is / are a				on given on the behalf of the ransfer, endorse, negotiate
	Authorised atories	Designation	PAN	UID	Residential Ac	dress	Specimen	Signature	e Photograph signed across
agreements,		s and other requ							applications, undertakings, ssary or expedient to open
		AT, the common any Secretary, wl						in the pre	sence of any directors or of
Clause have 0.0	New of the Tw								
Signature & S	Stamp of the Tru	ist/Society			T/1				
**Please prov	ide Self Certifi	ed copy of the PA	NCARD	andADDF	RESS PROOF o	fallAuth	orised Sigr	natories.	
С	NLY FOR RE	GISTERED TRL	IST / SO(	CIETY (DI	P Account will	be oper	ed in the	name of <sup>-</sup>	Trust / Society)
CERTIFIED T	RUE COPY o		locumen	ts are req	uired to be sub	-			THORISED SIGNATORIES
2. Certificate charitable	of Registration	l certificate of req	ian Trust gistration	Act, 1982 from the Ir	or Societies R ncome Tax depa	egistrati rtment is	on Act, 18 also requii	red.	e if the trust is set up as a ertificate duly signed by C.A.
									nentioned below).
Na	me	PAN		Reside	ential Address	Speci	men Sign	atures	Photogarph

<sup>\*</sup>Please provide the Self Certified Copy of the PAN CARD and ADDRESS PROOF of all Trustees/Managing Committee Members. 5. RESOLUTION FOR AUTHORISED SIGNATORIES (on the letterhead of the Trust/Society in the format mentioned below).

In order to identify the persons Beneficially Owning or Controlling the Securities Account as per SEBI Circular dated January 24, 2013, we require following additional information:

- 6. Name of the sponsor and PAN. Incase if the sponsor is a corporate entity or other artificial person, then list of ultimate holders of the body corporate. \* \$ (Required for Registered & Unregistered Trust)
- 7. ➤ List of beneficiaries/ AoP shareholders of the trust/ AoP having more than 15% Beneficial Interest/Profit Share in the Trust. List of Beneficiaries not required in case of Charitable Trust. (Required for Registered & Unregistered Trust)
  - Incase all sponsors / beneficiaries / Shareholders of the Trust / Society are individuals than no CA certificate is required. The list of beneficial owner shall be given in below format by the Trust / Society on its letter head duly certified by Managing Official / Trustee\*\$
- 8. CA certificate to be provided for identification of Beneficial Owners

# FORMAT FOR CA CERTIFICATE

For the purpose of identification of Beneficial Owner, I / We have followed SEBI Circular dated January 24, 2013, which defines the beneficial owner as the natural person or persons who ultimately own, control or influence a client and/or persons on whose behalf a transaction is being conducted, and includes a person who exercises ultimate effective control over a legal person or arrangement."

From information/documents submitted it holds out that the below mentioned persons are Beneficially Owning or Controlling the Securities Account of \_\_\_\_\_\_ (name of client)

Sr. No.	Name	Address	PEP / RPEP	PAN of Beneficial Owner

"": All the information has to be provided on the letterhead of the Trust/AoP and duly signed by the managing official/ trustee

'\$': The client agrees to notify MOSL of any significant change in the above information immediately. Incase the revised information is not provided to MOSL, MOSL reserves the right to suspend operations in the account, till such updated information is made available to MOSL.

# Format of Resolution

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE TRUSTEES / MANAGING COMMITTEE OF \_\_\_\_\_\_AT THEIR MEETING HELD ON \_\_\_\_\_\_AT \_\_\_\_\_(address)

RESOLVED THAT the Trust / Society is authorisied for investment in securities market.

RESOLVED THAT the Trust / Society be registered as a client and open a Trading Cum Demat Account with Motilal Oswal Securities Limited (MOSL), Member of the National Stock Exchange of India Ltd. (NSE), Metropolitan Stock Exchange of India Ltd., and the Bombay Stock Exchange Ltd. (BSE) and a Depository Participant with National Securities Depositories Ltd. (NSDL) and Central Depository Service (India) Ltd. (CDSL) for the purpose of dealing in securities at MSEI, BSE and NSE on any segment.

RESOVLED FURTHER THAT Motilal Oswal Securities Limited be and is hereby authorised to honor instruction given on the behalf of the Trust / Society by any of the of the under noted Authorised Signatories who is / are authorised to sell, purchase, Transfer, endorse, negotiate documents and / or otherwise deal in securities and / or derivatives through

Name of Authorised Signatories	Designation	PAN	UID	Residential Address	SpecimenSignature	Photograph signed across

RESOLVED FURTHER THAT the above signatories are hereby authorised to sign, execute and submit such applications, undertakings, agreements, DP instructions and other requisite documents, writings and deeds as may be deemed necessary or expedient to open account and give effect to this resolution.

RESOVLED FURTHER THAT, the common seal Trust / Society be affixed, wherever necessary, in the presence of any Trustees / Chairman or Secretary, who shall sign the same in the token of their presence.

T/1

Signature & Stamp of the Trust/Society

\*Please provide the Self Certified Copy of the PAN CARD and ADDRESS PROOF of all the Authorised Signatories.

TARIFF SHEET												
		BROKERAGE FOR TRADING ACCOUNT										
				Debt	Dellinem							
Transaction Type	Intraday (First leg)	Intraday (Second leg)*	Delivery	(First Leg)	Futures (Second leg)*	Options	(First Leg)	Futures (Second leg)*	Options	Intraday (First leg)	Intraday (Second leg)*	Delivery
Table No.												
Brokerage Rate (%)												
Min. Brokerage (Rs.	)											
OR     Amount     Validity     Months												
MUTUAL FUND TARIFF SHEET												
Asset Class ( Type)		Li	iquid		ST	Р	E	Bond, Debt, Hybrid, M			lanced, Equ G), Equity(	
Brokerage Rate		0.	.05%		0.10 OR	)%		0.15%			0.50%	
Table No.					UK							
Brokerage Rate (%)												
Min. Brokerage (Rs.	)											
<ul> <li>Second leg - if squared off on the same day*</li> <li>Account Opening charges (Including KRA charges) for Trading Account is Rs. 1000/-</li> <li>SEBI Turnover Fees, STT, ServiceTax, Stamp Duty, &amp;Transaction Charges will be levied separately from brokerage as applicable from time to time.</li> <li>"There will be a broking AMC of Rs.299/- will be applicable. The broking AMC will be free for first year from date of activation." Please note that in Cash Segment brokerage will be charged at the highest value, which will be derived after considering following 3 criteria:</li> <li>Brokerage slab (as mentioned in above Tariff Sheet) • For intra-day trades, brokerage up to Rs. 15 for each executed order</li> <li>For delivery based trades, brokerage up to Rs. 30 for each executed order</li> <li>(Above 3 criteria are subject to maximum rate(s) as prescribed by the regulator(s) from time to time)</li> <li>The above shall be read in conjunction with paragraph on "Applicable Brokerage rates" as mentioned in Policies &amp;Procedures. You may check the prevailing brokerage rate applicable to you through your secured client login. You can access to Client login by keying your UCID/ Client code and password through website www.motilaloswal.com.</li> <li>Details of your Secured login will be given in welcome letter send to you upon activation of your account with MOSL.</li> </ul>												
Other Charges : Cash Segment – Maximum of 0.02% on Transaction Value Futures Segment – Maximum of 0.006% on Transaction Value Options Segment – Maximum of 0.06% on Transaction Value CDS Futures Segment – Maximum of 0.006% on Transaction value CDS Option segment – Maximum of 0.06% on Transaction Value												
<ol> <li>Other Charges represents a consolidated charge towards providing various value added services such as Trade confirmation SMS, Electronic Account Access, Portfolio Tracker, access to research reports, Market News SMS etc</li> <li>In case of option contracts, other charges shall be charged on transaction value calculated as Premium into Qty executed.</li> </ol>												
In addition to above Issuance, Issue of D Complete details ar	uplicate St	atements, I	nterest C	charges e	etc. may be	recovere	ed from ye	our account	t.		-	
password through w	ebsite www	w.motilalos	val.com.		0				, , , , , ,			
MOSL reserves the rights to change the brokerage as well as other tariff from time to time under intimation to client. (To be continued)												

		MOTILAL OSWAL	SECURITIES LTD	TARIFF SHEET			
Scheme	TRX17	TRX5YR17	AMC17	AMC5YR17	BSDATRX17	BSDAAMC17	
Particulars	Transaction Scheme	5 Year Upfront Transaction Scheme	AMC Scheme	5 Year upfront AMC Scheme	BSDA Transaction Scheme	BSDA AMC Scheme	
Account Maintenance Charges (AMC)	NIL	NIL	Rs.899/-	2500	NIL	Rs.100/-	
Account Administration Charges (AAC)	Rs.199/-	Rs.799/- (Upfront for 5 years from the date of selection of the scheme)	Rs.199/-	799	NIL	NIL	
Trx Charges towards shares sold Within MOSL	Rs. 35 or 0.035% (whichever is higher	Rs. 20/- or 0.025% (Whichever is higher)	NIL	NIL	Rs. 50 or 0.050% (whichever is higher)	Rs. 50 or 0.050% (whichever is higher)	
Off market Transfer within MOSL	Rs. 40 or 0.040% (whichever is higher)	Rs. 30 or 0.040% (whichever is higher)	Rs. 30 or 0.030% (whichever is higher)	Rs. 25 or 0.030% (whichever is higher)	Rs. 50 or 0.050% (whichever is higher)	Rs. 50 or 0.050% (whichever is higher)	
Off market Transfer outside MOSL	Rs. 40 or 0.040% (whichever is higher)	Rs. 40 or 0.040% (whichever is higher)	Rs. 40 or 0.040% (whichever is higher)	Rs. 40 or 0.040% (whichever is higher)	Rs. 50 or 0.050%	Rs. 50 or 0.050% (whichever is higher)	
		Fresh Admin charges of Rs. 799/- will be applicable after completion of 5 year		Fresh AMC of Rs. 2500/- + Admin charges of Rs. 799/- will be applicable after completion of 5 year			
		Common Ta	riff applicable to a	II Scheme			
Dematerialisation		uest +Rs.50/- per cer					
Rematerialisation		tificate or per 100 sha ccount/Redemption	ares and part there	of which ever is higer	and Rs.25/- per l	Restate of	
	Pledge/ Unpledge/ Closure/Invocation Rs.35/- OR 0.02% which ever is higher per ISIN request.						
<ol> <li>Except for the month of April, an amount of Rs. 250/- (non adjustable / Non refundable) will be charged for each scheme change request. The new scheme will be applicable from the day on which the scheme is changed without adjustment of previous bills.</li> <li>The first year, AAC and AMC will be charged on pro rata basis from the month of account opening. Subsequently, it will be charged anually in the month of April for next financial year. For Corporate Accounts additional Rs.500/- P.A. will be charged towards</li> </ol>							
3. In case the ac	AMC** in all the sch count is closed du Ccharges will not b	ring the year, AMC for	the remaining qua	ter ending upto Decen	nber will be refund	ed to the client.	
4. Rates are sub	0	m CDSL/NSDL. DP re	eserves the right to	ammend the tariff at ar	ny given point of ti	me. Service tax	
0	charged to client f						
	5 1	er demat rejection cas					
			-	ed in MOSL POOL acco	-		
8. Currently, I/We want to open regular Demat account. I/We are aware that my/our regular demat account will be converted to BSDA as per SEBI circular No. CIR/MRD/DP/20/2015 dated 11th December 2015 at the end of the billing cycle if the same is eligible for the BSDA as per SEBI guidleines. Despite this, in subsequent years, I /We hereby request you to allow me/us to continue the said demat account under normal scheme as availed by me/us at the time of account opening/ modified (if any) to avail regular DP services. If I / We wish to convert the said demat account to BSDA, I/We shall intimate the same to MOSL.							
9. I/We are made aware of BSDA (Basic Service Demat Scheme) facility as per SEBI Circular No. CIR/MRD/DP/22/2012 dated 27th August 2012. If I wish to open the demat account under BSDA scheme then I/We will make a separate request to avail the same services.							
	10. There is a facility to avail Annual Report of the Company in Electronic form by submitting email id & opt for the same. You may register your email id in RTA / Company records also by opting for the same. To avail these facilities, you are requested to contact your Branch.						
Signed for and or	n behalf of	1st Holder Sign	ature 2nd H	lolder Signature	3rd Holder Si	ignature	
Signature		Ĩ	11/17				
			11/17				

Note: "In case of Partnership or Unregistered trust account do not affix firm stamp"

	RISK	PROFI	LE Q	UEST	IONN	AIRE
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Investment Risk can be described as the potential for actual investment returns to vary from expectations. The higher the level of investment returns you are seeking you generally need to be prepared to accept. An Investment Risk Profile is basically a general description regarding an Investor's approach to risk.           IDENTIFYING YOUR INVESTMENT RISK (From Investment Trading Perspective)           1) How familiar are you with investment matters?           Please Select Any 1         Not familiar at all with investments and feel uncomfortable with complexity         Not tamiliar at all with investments and feel uncomfortable with complexity           Not tamiliar. I don't fully understand live stiments. including the share market.         Fairly familiar. I understand the various factors which influence investment performance.           Very familiar. I understand the various factors which influence investment performance.         Very familiar. I understand the various factors which influence investment performance.           2) Which age range do you fall into?         Please Select Any 1         Between 21 and 40         Between 40 and 50           Between 21 and 40         Between 60 and 70         Above 70 or Under 21           3) How long would you invest the majority of your money before you think you would need access to it?         (Assuming you already have plans in place to meet short term cashflow and/or emergencies.)           Please Select Any 1         Into 2 year or less         Within 3 - 5 years           4) Approximately what percentage of your assets (excluding own use property) is currently held in investment produ	includin and tole	g your risk profile, financial situation, and particular needs	s. A key	vel of service you are seeking, your investment objectives consideration is understanding your investment objective o help you consider the various investment risks and to				
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<ul> <li>Between &gt; 10% and 25%</li> <li>Between &gt; 0% and 10%</li> <li>0%</li> <li>5) How long have you been investing in stock market?</li> <li>Please Select Any 1</li> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for more than 5 years.</li> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for last 3 - 5 years.</li> <li>Have been trading in equity market and have already started my derivatives trading</li> <li>Have been trading in equity market</li> <li>I am starting my stock market investment with you</li> <li>6) Any legal action against you in the Court; if yes what is the amount involved.</li> </ul>	Pleas	se Select Any 1						
<ul> <li>0%</li> <li>5) How long have you been investing in stock market?</li> <li>Please Select Any 1 <ul> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for more than 5 years.</li> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for last 3 - 5 years.</li> <li>Have been trading in equity market and have already started my derivatives trading</li> <li>Have been trading in equity market</li> <li>I am starting my stock market investment with you</li> </ul> </li> <li>6) Any legal action against you in the Court; if yes what is the amount involved.</li> </ul>	0	Over 50%	$\bigcirc$	Between > 25% and 50%				
<ul> <li>5) How long have you been investing in stock market?</li> <li>5) How long have you been investing in stock market?</li> <li>Please Select Any 1 <ul> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for more than 5 years.</li> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for last 3 - 5 years.</li> <li>Have been trading in equity market and have already started my derivatives trading</li> <li>Have been trading in equity market</li> <li>I am starting my stock market investment with you</li> </ul> </li> <li>6) Any legal action against you in the Court; if yes what is the amount involved.</li> </ul>	$ $ $\circ$	Between > 10% and 25%	$\bigcirc$	Between > 0% and 10%				
Please Select Any 1         O       Very Experienced – Have been trading / investing in equity & derivative market for more than 5 years.         O       Very Experienced – Have been trading / investing in equity & derivative market for last 3 - 5 years.         O       Have been trading in equity market and have already started my derivatives trading         O       Have been trading in equity market and have already started my derivatives trading         O       Have been trading in equity market         O       I am starting my stock market investment with you         6) Any legal action against you in the Court; if yes what is the amount involved.         Please Select Any 1	0	0%						
<ul> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for more than 5 years.</li> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for last 3 - 5 years.</li> <li>Have been trading in equity market and have already started my derivatives trading</li> <li>Have been trading in equity market</li> <li>I am starting my stock market investment with you</li> </ul> 6) Any legal action against you in the Court; if yes what is the amount involved. Please Select Any 1	5) How	long have you been investing in stock market?						
<ul> <li>Very Experienced – Have been trading / investing in equity &amp; derivative market for last 3 - 5 years.</li> <li>Have been trading in equity market and have already started my derivatives trading</li> <li>Have been trading in equity market</li> <li>I am starting my stock market investment with you</li> </ul> 6) Any legal action against you in the Court; if yes what is the amount involved. Please Select Any 1	Pleas	se Select Any 1						
<ul> <li>Have been trading in equity market and have already started my derivatives trading</li> <li>Have been trading in equity market</li> <li>I am starting my stock market investment with you</li> </ul> 6) Any legal action against you in the Court; if yes what is the amount involved. Please Select Any 1	0	Very Experienced – Have been trading / investing in eq	uity &	derivative market for more than 5 years.				
<ul> <li>Have been trading in equity market</li> <li>I am starting my stock market investment with you</li> <li>Any legal action against you in the Court; if yes what is the amount involved.</li> <li>Please Select Any 1</li> </ul>	0							
6) Any legal action against you in the Court; if yes what is the amount involved. Please Select Any 1	0	Have been trading in equity market and have already st	arted	my derivatives trading				
Please Select Any 1	0	Have been trading in equity market	$\bigcirc$	I am starting my stock market investment with you				
	6) Any	legal action against you in the Court; if yes what is th	ne amo	ount involved.				
○ Yes Rs(Amount involved) ○ No	Pleas	5						
	0	Yes Rs(Amount involved)	$\bigcirc$	No				

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7) Investing involves a t which statement best								
5	•	·	○ I am willing	to accept moderate capital lo	oss			
<ul> <li>I am willing to accept high capital loss</li> <li>8) Have you ever borrowed money to make an investment in securities market? If yes, then mention the name of the lender and the amount borrowed.</li> </ul>								
Please Select Any 1 Yes Name c No	of the lender:	and a	amount borrowed R	S				
Additional Informations:								
1) Your immediate famil details of such comp				ed company; if yes then n	nention the			
Please Select Any 1								
○ Yes Name o	of the Listed compar	าy	○ No					
2) Your immediate famil	y member / Group	companies are re	gistered with SEE	I; if yes then under what o	capacity.			
Please Select Any 1								
○ Yes Mentior	n details		○ No					
3) Do any of your Family members / Relatives have maintained trading account with MOSL? If yes; then please let us know the details like Name & Client code.								
Please Select Any 1								
O Yes Client c	ode	Name						
O No								
Additional Comments (To be filled by Client)								
Please write down any add	Please write down any additional comments you may have relevant to determining your Risk Profile.							
questions, your risk profile If you feel comfortable with If you don't agree with the a	e may be in the indica In the analysis provide analysis, or want to a re that he above inve	ited sector. ed, then your advise ask more questions a estment stance is co	er can use it to devise about it, please disc onsistent with my in	vestment risk requirements	portfolio.			
The Client's Signature/ Authorised Signatory	Partner/Director/ Authorised Signatory	Partner/Director/ Authorised Signatory	Partner/Director/ Authorised Signatory					
Signature	11/17	Ø	Ø	Signature of Authorised Signatory of MOSL/ Sub-broker/Authorised Person				
Name of the Authorised Signatory				Name of Authorised Signatory of MOSL/ Sub-broker/Authorised				

Person

Intentionally left blank

# POWER OF ATTORNEY IN FAVOUR OF MOTILAL OSWAL SECURITIES LIMITED

# TO ALL TO WHOM THESE PRESENTS SHALL COME, I/We

residing at / having place of business / registered office at.....

.....

WHEREAS I / We wish to avail, / I/We am/are a client availing of the Stock Broking and Depository services(hereinafter referred to as said Services) offered by Motilal Oswal Securities Limited, having its Registered office address at Motilal Oswal Tower, Rahimtullah Sayani Road, Opposite Parel ST Depot, Prabhadevi, Mumbai-400025, and having its processing office at Hyderabad (hereinafter referred to as 'MOSL') with/ without On-Line trading / E-broking & web based facilities and / or services through its website or any other website used for offering said Services.

NOW THESE PRESENTS WITNESS that I / we, do hereby, jointly and severally nominate, constitute and appoint MOSL acting through any of its directors, officers and / or agents, as my / our true and lawful Constituted Attorney (hereinafter referred to as the said Attorney) for me / us, in my / our name and on my / our behalf and at my / our risk and costs to do, exercise and perform all or any of the following acts, deeds and things:

For the purpose of this POA, the term "Securities" shall mean and include all those units / instruments as provided in sec 2(h) of SC(R)A, 1956 and any amendments thereto from time to time.

- 1. To give delivery/receive instructions, borrowing and lending instructions, pledge instructions, pledge closure instructions in the course of business relating to operation of demat account(s) no(s).120109 with Depository Participants opened with MOSL with NSDL/CDSL or any other demat accounts of client, as may be communicated in writing towards the Obligation for transactions done through MOSL on NSE, BSE and MSEI and any other Exchange, under my/our instructions.
- 2. To debit my/our ledger account maintained with MOSL for fees/charges etc. and to discharge all financial obligations relating to transactions undertaken by me on any of the Stock Exchanges
- 3. Pursuant to my/our instruction or instruction of my/our Authorised Representative to do all such acts and things as may be necessary, I/we authorize MOSL to enable us to apply/subscribe/renounce/sign renunciation forms for any offer or public issues of shares, securities, stock, bonds, debentures, right shares, additional shares, mutual fund units, units of collective investment scheme or any securities or purchase/sale/redemption, investment, tendering shares in open offer/buy-back/ delisting or any other like issues and/or Investment Product for which services are availed from MOSL.
- 4. To pledge securities with Exchange(s)/Clearing House/Clearing Corporation / Clearing Member/MOSL for limited purpose of meeting margin requirements.
- 5. Instruct DP to debit securities to the said account and/or transfer securities from the said account and/or instruct DP

to execute the share transfer requests given by me/us in electronic form through MOSL website to pool / collateral / margin / any other beneficiary account of MOSL as mentioned in below table to the extent of shares sold through MOSL for pay in obligation as well as for margins / upfront margins /settlement obligations towards any stock Exchange in all segments. MOSL may amend the list of Demat accounts mentioned in below table by adding/deleting demat account(s) to/from the list and particulars of such updated demat accounts will be intimated to me/us by MOSL.

- 6. To authorize MOSL to send trades and accounts related information and also consolidated summary of scrip-wise buy and sell positions taken with average rates by way of SMS / email on a regular basis.
- 7. For the purpose aforesaid to sign contracts, agreements, transfers, acceptances, receipts, or other instruments, documents and forms, to accept and carry out correspondence with such person(s) or authority/ authorities or department(s) and to do all such lawful acts requisite for effecting the same.

To do or commit to do all such acts and things as may be necessary or desirable in order to exercise its powers hereinabove or to comply with any laws, orders, rules, regulations or directions of any government or regulatory or other authorities.

- 8. In case of mutual fund units wrongly / erroneously subscribed and delivered in my/our account, MOSL is authorized to automatically transfer the units in their pool/beneficiary/other account without my consent.
- 9. The Attorney hereby agrees to return/reverse to/from me/us the Securities or the funds that may have been erroneously debited/ credited from/to my DP account that MOSL/I was not entitled to.

MOSL shall agree the instructions given by me/us through any modes of communication and shall not be questioned by me/us and shall be conclusive and binding on me/us.

10.My/Our Attorney MOSL shall not be liable for any loss that may result from failure/inability of electronic connectivity of rejection of my/our application for any reason whatsoever.

I/We do hereby confirm and declare that this Power of Attorney shall be valid, effective, and operative and shall remain in force till the same is revoked by me/us. Further, I/We hereby confirm that such revocation shall not affect my/our obligations outstanding at the time such revocation and the authority granted hereunder shall continue until all transactions and instructions already executed or issued in pursuance of this Power of Attorney and all outstanding towards Motilal Oswal Securities Limited have been settled. And generally my said attorney shall have the power to do all such acts, deeds and things on my behalf and I could have lawfully done, if personally present. AND I do hereby for myself, my heirs, executors, administrators of acts done and legal representatives ratify and confirm and agree to ratify and by attorney confirm all and whatsoever my said attorney or his substitute or substitutes shall lawfully do or cause to be done by virtue of these presents MADE at Hyderabad on this \_\_\_\_\_day of \_\_\_\_\_20\_\_\_\_.

# IN WITNESS WHEREOF I / We have hereunto set and subscribed my / our respective hands to these presents the day and the year herein above written.

The demat account details of MOSL where shares can be transferred for above purpose is mentioned below:

Demat Account Number	Account Type
120109000000101	Pool Account
120109000000116	Pool Account
120109000003024	Pool Account
1201090003586814	Pool Account
1201090005053147	Pool Account
IN301862 - 10000006	Pool Account
IN301862 - 10004136	Pool Account
IN301862 - 10000022	Pool Account
120109000252513	Collateral / Margin Account
120109000252528	Collateral / Margin Account
1201090004948997	Collateral / Margin Account
1201090005065053	Collateral / Margin Account
1100001000012619	Pay-in Account with Clearing House / Corporation
1100001100015975	Pay-in Account with Clearing House / Corporation
1100002800000205	Pay-in Account with Clearing House / Corporation

\*Required Co-parcener's details in case of HUF account

	*Co-parcener's Name	Sign of Co-parcener	Co-parcener's Name	Sign of Co-parcener
1		Æ	4	Æ
2		Æ	5	Æ
3		Æ	6	Æ

Signed for and on behalf of	1st Holder	2nd Holder	3rd Holder	The Participant
Signature & Stamp				For Motilal Oswal Securities Ltd.
	12/17	Ø	Ø	Authorised Signatory
Name of Authorised Signatory				07113
Title / Designation				NOST
Witness 1	Name & Address		Signature W3	4 or
Witness 2				
Name & Address			Signature W4	

Note: "In case of Partnership or Unregistered trust account do not affix firm stamp"

# VOLUNTARY CLAUSES (TERMS AND CONDITIONS)

In addition to the 'Rights and obligations' document, Depository Participant - Beneficial Owner agreement, the Client and MOSL have agreed to the following voluntary terms and conditions contained in this Annexure A to ensure smooth functioning of the operations in the course of trading/investing in securities by the Client through MOSL.

- 1. The Client is informed that Motilal Oswal Securities Limited do carry Proprietary trading.
- The Client agrees that he / she / it has been made aware / read, 2. understood and accept the prevailing RMS Policy / all other policies / procedures / information / instructions of MOSL and further shall keep himself/herself / itself, updated of any future RMS policy, all other policies / procedures / information / instructions that may be issued from time to time from the broker. The Client shall also access the RMS Policy, all other policies / procedures/information/instructions from the MOSL Website from time to time. MOSL may send any necessary communications to the client on their registered email address MOSL may modify the terms or any additional terms that to reflect changes to the law or changes to our policies / procedures etc. You should look at the terms regularly. You should access your account regularly. You should access your account regularly. Changes addressing new functions for policies / procedures will be reflected in your account login id.
- 3. The Client hereby agrees and understands that in case of any noncompliance and /or default by the Client such as cheque bouncing, client code modification, F&O short margin, UCC violation, price rigging or for any other matters as may be decided by MOSL from time to time, without prejudice to MOSL's other rights, MOSL may levy charges/penalty(ies) on the client and debit such charges / penalty(ies) in the client account which has been imposed by Regulatory Authorities.
- 4. The Client agrees that MOSL will not be responsible for partial execution of orders placed by the Client. The Client also agrees that all orders placed by him shall be treated as orders for that particular session only. In case the Client wants the orders to be carried forward or extended for the day or for more number of days he shall communicate the same to MOSL.
- 5. Suspension/deactivation of trading activities for Non-payment of amounts due from the Client including margin money.

The Client is aware that the Client is required to make full payment to MOSL for the execution of the contract on the day of execution of trade. The Client explicitly agrees and authorizes MOSL to suspend/deactivate his/her accounts for non payment of the above stated dues and such other amounts as may be due from the Client from time to time without giving any further notice or intimation to the Client.

- 6. Digitally signed Contract Notes / Statement of Accounts / Client Registration Documents: The Client hereby agrees and permits MOSL to provide digitally signed contract notes through internet (web-based) and agrees as under:
  - (i) The client agrees to receive from MOSL the ledgers, transaction statements, bills or other Statement(s), related notices, circulars, amendments and such other

ANNEXURE A

Motilal Oswal Securities Limited

correspondence, documents and records which may be

sent by MOSL from time to time electronically in lieu of the physical mode. The client further authorizes MOSL to send the executed copy of Client Registration form to his e-mail Id, The client can also download the copy through the secured access provided by MOSL using his client specific user id and password.

- (ii) The client hereby acknowledges that all the documents as above sent by MOSL through e-mail will be considered as having delivered to him once the email leaves MOSL e-mail server unless the same is rejected by client e-mail server and bounced mail notification is not received by MOSL. The client further agrees that in the absence of communication from him regarding non receipt of documents through email or notification of any discrepancy with in reasonable time from the date of issuance of Digital Contract Note through email, MOSL may construe that there is deemed acknowledgement of the document(s) sent to you electronically.
- (iii) The Client shall access the contract notes/ confirmations of the trades executed on his/her/their behalf on the trade date electronically. The Client understands that it is his/her/their responsibility to review all confirmations, contract notes, statements, notices and other communications including but not limited to margin and maintenance calls etc. All the information contained therein shall be binding on the client, if the client does not objects either in writing or via eletronic mail within reasonable time from the date of execution of the trade.
- 7. Acknowledgement for account opening charges charges :
  - (i) The client agrees that the charges towards account opening for equity trading if any,would be debited to the ledger account of the client after opening of account. The entry reflected in the ledger account of the client would be sufficient acknowledgement of the receipt of account opening charges. The client agrees and understands that no separate receipt will be issued in this regard.
  - (ii) For the convenience of payment of all the charges, pertaining to my demat account, the Client agrees to debit his trading account with all the DP account charges, as and when the bill is raised by MOSL (Depository Participant). MOSL may charge penalty on non-payment of DP account charges. Such penalty amount shall be directly debited to the account of Client.
- 8. Trade Confirmation to client
  - (i) The Client is informed that he/she/they shall update their mobile numbers / email IDs with MOSL (i.e. Stock Broker / Depository Participant). This will facilitate them to receive information of their transactions ,all debits directly from the Exchange(s) / Depositories on their mobile / email at the end of the day.
  - (ii) The client authorizes MOSL to send Trade Confirmations / Margin calls at the mobile number of the client mentioned in the Client Registration Documents. The client shall provide

valid mobile number to the MOSL which shall be incorporated in the client registration documents. During the currency of the voluntary clauses such mobile number shall be functional. It shall be duty of the client to ensure that the mobile number provided in the client registration documents is correct and in operation and/ or in working condition at all the time. In case the client has provided and /or incorporated different mobile number in the KYC, MOSL

may send notice/communication on any of the mobile number, at its discretion. The notice /information /communication through SMS sent to the client shall be deemed to have been received by the client and MOSL shall not be under any obligation to confirm the authenticity of the person (s) receiving the SMS.

- (iii) MOSL at its discretion shall also send Trade Confirmations / Margin calls through SMS at the mobile number provided by the client. The SMS Service may be discontinued for a specified period/indefinite period with or without any prior notice for any reason whatsoever. Such clients who have availed SMS service facility of payment basis agrees that MOSL may discontinue SMS service with prior intimation with proper reasoning.
- (iv) MOSL shall not be liable or responsible for any statement received from frauds or impostors or any consequences thereof.
- 9. Payment of Margins:
  - (i) For the purpose of the voluntary clauses the term "Dues of client" shall include the amount of monies payable by the client including but not limited to, the purchase price of the Securities, Brokerage, Margin money, Service Tax, Turnover Tax, Auction Debit and Charges, Service Charge, Securities Transaction Tax, Stamp duty, DP charges, penalties, interest on delayed payment, transaction charges, KRA charges, cheque bounce charges, penalties for non-compliances, shortfall in margins etc. that may be levied from time to time in the clients accounts as per Regulatory norms.
  - (ii) All payment for securities bought shall be made out by way of Cheque/ fund transfer in favour of "Motilal Oswal Securities Ltd." At the time of settlement of dues of the Client, MOSL shall draw an account payee cheque /fund transfer in favour of the Client which may be payable to a specified bank account of the Client.

The Client agrees to make such fund transfer from the bank account, the details of which are provided by the Client to MOSL in the Client Registration Form or in any other documents.

The Client understands that MOSL shall execute the orders only after the proceeds of the Margin account are realized and credited to the Bank account of MOSL.

Any payment made by the Client in the form of the account payee cheque shall be considered as Funds only upon the realization of the same.

- (iii) The Client hereby agrees to make payment against debit balance and margin payments as demanded by MOSL in the form of Funds (which shall hereinafter mean and include account payee cheques but not cash or currency) or securities in the proportion as prescribed by MOSL or Exchange, failing which the broker can square up all or any outstanding position of sale and / or purchase, in any segment and/or in any Exchange, without any notice to the Client.
- (iv) Margin in the form of Securities: MOSL, in its absolute discretion will decide the eligible securities, which could be deposited by the Client for meeting current or future margin / deposit obligations. MOSL would be free to continuously review the eligibility of securities already deposited by the Client. Securities accepted as margin / deposit, shall be valued by MOSL as per valuation norms decided by MOSL from time to time. The Client authorizes MOSL to sell these securities to recover any outstanding dues including ledger debits / DP debits /meet the margin requirements in Cash and F&O segments of the Exchanges.
- (v) In case of dispute, these margin / deposits shall be repaid to the client within six month of closure of account with MOSL after meeting contingent liabilites arising out of all or other transactions.
- (vi) Lien: The client agrees that all monies, securities or other property that may be held by MOSL on the client's account shall be held by MOSL at the sole risk and cost of the client and such monies, securities or other property as permitted by the Exchange(s) shall be held subject to a general lien for the discharge of the client obligation to MOSL under the voluntary clauses irrespective of whether such obligation of the client is disputed by the client. MOSL shall be under no obligation to release such monies, securities or other property until the Client has discharges its entire obligation in full to MOSL under the voluntary clause to the satisfaction of MOSL.
- (vii) The Client authorizes MOSL to use its discretion to close out any part or all of the contracts in Capital Market, Equity and Currency Future and Options segments held in the Clients account with MOSL for the protection of MOSL, in case of any default by the Client. The Client agrees to reimburse any or all such incidental expenses incurred by MOSL
- (viii) Client agrees that in case of any payout (funds/securities) which is yet to be received by him/them for the previous settlement(s), the stock broker would be entitled to adjust the same against the current or subsequent settlement obligations or other charges or under the circumstances when client defaults.
- (ix) Set-off The client agrees that MOSL may set-off his credit balance available in his ledger account on any one Exchange/ segment against the debit balance in other Exchange/segment.
- 10. The Client agrees that any notice or communication served on the Client under the voluntary clauses shall be valid and binding on him and shall be deemed to be duly served, if conveyed in writing

through Letter, Fax or by personal delivery duly acknowledged by the other party/ Courier at the Registered post to the address of the Client mentioned hereinabove or the last known address, or if electronically delivered at any one of the e-mail id intimated by the Client , or by publishing the same in the prominent daily newspaper where the registered / last known business / residential address of the Client is situated or if conveyed over telephone / fax on the last known number or on the recording machine of such number or if a notice is pasted at the door of the registered address or the last known address of the Client.

- 11. The Client agrees that he will send any communication or notice, to MOSL in writing through Letter or by personal delivery duly acknowledged by MOSL or by registered post sent at the registered address of MOSL mentioned herein above.
- 12. The Client hereby agrees to ensure that before selling any shares, he has the same in hand. Any loss arising of auction / closeout on account of shares not cleared in MOSL's account will be borne by the Client. The Client also agrees to bear any loss arising out of auctions due to incomplete instructions, illegible instructions, unclear instructions and instructions not received on time.
- 13. The Client hereby authorizes MOSL to transfer shares, lying in MOSL's pool account to his account and from there he can transfer to margin and/or any other account for pay-in purposes for shares purchased by the Client in previous settlements. In case the Client does not want MOSL to transfer these shares towards inter settlement from MOSL's pool account for payin purposes, he shall inform MOSL in writing 48 hours before payin date. In case MOSL does not receive the same in writing or for a wrong settlement, MOSL shall not be responsible for loss, if any.
- 14. MOSL will not be liable to the Client for loss arising due to fire, theft or loss due to human error in case of shares sent for dematerialisation, or any other unforeseen circumstances if the shares are in the custody of MOSL beyond the stipulated time.
- 15. Tape recording of Client conversation: The Sub broker/ Client is aware that MOSL / Sub Broker / Authorised Person may taperecord the conversations while providing Trade Confirmations/ Advisory services/ research calls or otherwise between the Client or the Client's representative and MOSL/ Sub Broker / Authorised Person, either personally or over the telephone, and the Client hereby specifically permits MOSL to do so. Such electronic recordings may be relied upon by MOSL/ Sub-broker as and when required to resolve disputes in connection with the trading transactions or otherwise.
- 16. MOSL has placed on its website and also made available to the client on login into his trading account a detailed document explaining to the client the features, risks, responsibilities, obligations and liabilities associated with securities trading among others through wireless technology / internet/smart order routing. The client agrees to go through the above terms and conditions and it shall be deemed to be sufficient notice by MOSL.
- 17. Risk Associated with Internet Trading/ Securities Trading using Wireless Technology (STWT)/Smart order Routing

# (SOR)

Client acknowledges and accepts that the price of securities can and does fluctuate, and that any individual securities may experience downward/ upward movements, and may under some circumstances even become valueless. Client therefore appreciate that there is an inherent risks that losses may be incurred rather than profit made, as a result of buying and selling securities.

Client acknowledges and accepts that the internet is an inherently unreliable medium of communication and provision of services due to the public nature of the communication and that the accuracy, reliability and soundness of such means of communication and provision of services depends upon, amongst others, the service providers and the telephone, modem, cables, systems, facilities and the like used and operated from time to time by such providers and other participants. Client acknowledges and further accepts that, as a result of such unreliability, there are risks associated in using such means of communication including the congestion, break down, interruption or failure of transmission of the internet service or any communication equipment or facilities, errors, omissions or delays in the transmission and receipt of orders and other data and information and in the execution and confirmation of orders and/or the execution of orders at prices which may be different from those indicated on the service or prevailing at the time the orders were given. There are also other risks involved such as in the unauthorized access, tampering, modification or alteration of the service and/or the system, components and software used or comprised in the service which may result in the use, manipulation, retrieval or the theft or loss of data and information, including Client personal data. The Client agrees that MOSL shall not be liable / responsible for such matters and resultant losses under any circumstances.

The systems used by MOSL for providing Internet Broking services are generally capable of assessing the risk of the Client as soon as the order comes in. However, due to any reason whatsoever, if the order is processed without sufficient risk cover from the Client, Client shall be bound by such trade and shall provide such sums as may be required to meet his liability under the trade.

The Client is aware that MOSL has provided on the website a facility for reconfirmation of orders which are larger than that specified by MOSL's risk management, by MOSL and is also aware that MOSL has the discretion to reject the execution of such orders based on his risk perception.

Best Execution Policy for Smart Order Routing (SOR) :

This Best Execution Policy sets forth policy and execution methodology for client execution on the best terms. Upon acceptance of a client order for securities listed on a securities exchange within India and on specific client instruction regarding execution, trading member shall endeavor to execute that order in accordance with the following policy:

Where the security is listed and/or traded on multiple recognised stock exchanges (multiple listing), MOSL shall

determine the recognised stock exchange where to route the order or part of the order based on factors like price, costs, speed likelihood of execution and settlement size and nature relevant to the execution of the order.

- 18. General
  - i) The Client agrees that MOSL shall not be liable or responsible for non-execution of the orders of the Client due to any link/system failure, at the Client / MOSLs/exchange's end.
  - ii) The client agrees that the ledger statements in respect of transactions entered into on the cash segments of the Exchanges will be combined for my convenience and the payments received and paid by the MOSL will be appropriated on a first-in first-out basis.
  - iii) The Client agrees that a modification/addition/deletion to

the terms and conditions on the website shall amount to a valid modification of the presents.

- iv) Client understands and agrees that the services availed from the Stock Broker is of commercial nature and any dispute with the Stock Broker in this regard shall be subjected to Exchange dispute redressal mechanism provided in this agreement and the consumer forum has no jurisdiction to entertain the same.
- (v) The client confirm that he/they shall not have recourse to dispute Redressal mechanism/arbitration mechanism of the Stock Exchanges/SEBI in case the client avails the services under any schemes/leagues/competitions etc offered by any third party/group/company/associate of the stock Broker.
- (vi) Exchanges have issued circulars, cautioning the investors at large on unsolicited emails and SMS. In this reference you are requested to remain cautious on the unsolicited emails and SMS advising to buy, sell or hold securities and trade only on the basis of informed decision. Investors are advised to invest after conducting appropriate analysis of respective companies and not to blindly follow unfounded rumors, tips etc. Further, you are also requested to share your knowledge or evidence of systemic wrong doing, potential frauds or unethical behavior through the anonymous portal facility provided on Exchange(s) on their Websites.
- (vii) The Client is informed that dealing in shares of the listed Stock Exchange / Clearing Corporations shall only be dealt by fit and proper persons as per Regulation 19 and 20 of SECC Regulations.
- 19. Force Majeure: MOSL and/or its agents will not be liable for losses / costs / damages caused directly or indirectly from:
  - any action, omission, suspension of trading, decision or ruling of any Exchange or Regulatory, Governmental or other body or of any other person which is beyond MOSL's control; or
  - (ii) by acts of God including earthquakes, flood, accident; or

- (iii) any commotion, insurrection, embargo, industrial dispute, computer, communication, telephone or system failure, war, power failure, equipment or software malfunction, strikes, etc; or
- (iv) any other conditions, beyond the control of MOSL.

The above Force Majeure events do not exempt the Client to fulfill the obligations in his account with MOSL.

20. Severance:

In case anyone or more of the provisions contained in the voluntary clauses becomes invalid, illegal or unenforceable in any respect under any law, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereto.

21. CONDITIONS GOVERNING TRADING IN SECURITIES OTHER THAN ON THE FLOOR OF THE STOCK EXCHANGE

Whereas MOSL is also registered with the Association of Mutual Funds in India (AMFI) as a Mutual Fund Distributor.

And whereas MOSL is providing a facility through its ONLINE services to apply / purchase / redeem / sale / buyback or otherwise deal in the units of Mutual Funds and securities (here in after referred to as Transactions) through its website as defined above And whereas the Client is desirous of availing the facility of the said transactions and such other facilities offered through MOSL's website.

a. 1. The Client shall authorize MOSL by executing a Power of Attorney in the favour of MOSL to execute instructions of the Client or its authorized representative with regard to the transactions. All instructions given by the Client / its authorized representative shall be binding on the Client.

2. The Client undertakes to read all the relevant Offer Documents and addendums thereto and terms and conditions of all schemes of all mutual funds and other issues of securities including but not limited to Initial Public Offerings / Public Offers, Rights issue and Buy Back offers, offered through MOSL's website; before entering into any transactions through the website and agrees to abide by the terms, conditions, rules and regulations as applicable from time to time.

- b. The client hereby authorizes MOSL to adjust the balance in his trading account maintained with MOSL, for the purpose of investment in transactions, and similarly to use the balance in his IPO / Mutual Fund/other Investment account for setting off the debits in his trading account or otherwise, on the basis of his instructions, from time to time.
- c. The Client agrees that MOSL is entitled to disclose to regulatory authorities, all such information pertaining to the Client as may be required from time to time, for the Client to be able to avail of any or all of the services provided by MOSL under these documents. MOSL may furnish a certified copy of the Power of Attorney and other documents on behalf of the Client to the Company / Registrar/Mutual Fund.
- d. The Client can view his/her/its transactions on the website.

- e. MOSL shall not be liable for any loss or damage caused by reason of failure or delay of the mutual fund/Registrar to deliver any units purchased even though payment has been made for the same or failure or delay in making payment in respect of any sold though they may have been delivered.
- f. The Client agrees to provide MOSL with any confirmation / declaration or any other document that the concerned Issuer /Asset Management Company or any other entity may from time to time require MOSL to collect from the Client in respect of the services offered under the voluntary clauses.
- g. The Client further agrees that MOSL shall not be held responsible for non-allotment of securities either fully or partly to the Client, for any reason whatsoever. MOSL shall not be held responsible in case due to any reason the bid/application/ revision instructions sent by the Client is not received by it, or if the bid / application / revision could not be uploaded to the Stock Exchange, or could not be sent to the Bankers/ Registrar to the issue.
- h. Any IPO / FPO / NFO / Bond issue or any other issue of securities, applied through MOSL by any mode i.e. online / off-line / in writing e.t.c., MOSL will not be responsible for (i) non-bidding of application, (ii) non-submission of application to Banker / RTA / Issuer and (iii) non-allotment of above securities by RTA / Issuer due to any reason.
- 22. The Client hereby confirm that he/they is/are not a Stock Broker or Sub-broker or Authorised Person or Remieser of any Stock Exchange(s).

Further, in the event client wishes to obtain any membership of any Stock Exchange(s) or wish to become Sub-broker or Authorised Person or Remieser of any Trading Member in any Stock Exchange then client undertake to obtain No-objection certificate from MOSL prior to making an application to the Exchange(s).

23. Indemnification: The Client and the Sub broker shall indemnify and shall always keep indemnified MOSL harmless from and against all claims, demands, actions, proceedings, losses, Motilal Oswal Securities Limited damages, liabilities, charges and / or expenses that are occasioned or may be occasioned to MOSL directly or indirectly, owing to bad delivery (as defined by the Exchange Rules/Regulations/Bye-Laws) of shares / securities and / or as a result of fake / forged / stolen shares / securities / transfer documents that are introduced or that may be introduced by or through the Client during the course of its dealings / operations on the Stock Exchange(s).

The Sub broker / Authorised Person hereby agrees to indemnify MOSL against all the claims including legal costs incurred to defend any claims made by the client of the Sub Broker / Authorised Person.

The Sub broker / Authorised Person agree that the provisions of indemnity in this agreement shall be applicable though such damages, loss, liabilities and / or expenses mentioned above may devolve subsequent to MOSL being declared a defaulter or suspended or expelled by the Exchange.

- 24. I/we hereby authorizes MOSL to send Trade confirmations, research calls, investment ideas etc. including all commercial communication even though I/we am/are registered or may register with National Do Not Call Registry established under the Telecom Unsolicited Commercial Communications Regulations, 2007 or registered or may register under the National Customer Preference Register established under new regulation viz the Telecom Commercial Communications Customer Preference Regulations, 2010.
- 25. All references to the specific quantity/rate/fee, if any, mentioned in this Annexure A are subject to change from time to time, as so agreed to in writing between the parties.

Ciana attaina				Sub broker / Authorised Person
Signature		For Motilal Oswal Securities Ltd.		i ori)
		Authorised Signatory		(Authoriced Signatory)
Name of Authorised Signatory				(Authorn
Title / Designation			13/17	
Name				
	Signature	EOK MOSL MY	W3	W4
Witness N	lame	/ /2. 0.		

Place: \_\_\_\_

Date:\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_

**Note :** All references to the specific quantity/rate/fee, if any, mentioned herein above are subject to change from time to time, as so agreed to in writing between the parties.

Do's and Don't's which are relevant for operation of Trading / Demat account with MOSL:

# DO's

Issue cheuqe(s) towards margin / pay-in obligation of funds only in the name of "Motilal Oswal Securities Ltd".

Transfer securities against Pay-in obligations only in designated Demat Accounts of Motilal Oswal Securities Ltd.

Any receivables from MOSL on account Pay-out shall be from Bank / Demat Account from MOSL only and not from sub- broker / Authorised Person / Advisor.

Ensure that no separate fees, charges, commissions or any consideration is paid to sub broker / Authorised Person / Advisor; other than what is payable to MOSL.

Make payments of bills/ dues in time to avoid delayed payment burden or Risk Management actions.

Check ledger, derivative position, Demat statement and your account details at regular intervals.

Ensure that all your trades and Investments are executed under your instructions. Ensure that the digital contracts notes sent to your email are in concurrence with the orders placed on your behalf, by you or dealer.

Discrepancies if any should be immediately brought to notice of your advisor or relationship manager.

Any change / modifications in your contact details should be immediately updated with MOSL.

Kindly register / update your contact details such as Email Id and Mobile Number with us so as to receive SMS / Email Alerts from Exchanges / Depositories in respect of your Trading / Demat Transactions, if not done. Also register / update your latest Bank details with us so as to receive cash corporate benefits on your investments directly in your bank account.

Ensure to read all the Clauses mentioned in your KYC, Policies & Procedures, Risk disclosure documents, Guidance Notes, Rights & Obligations before investing.

Ensure to read all the tariff / brokerage applicable to you, before placing your orders with MOSL.

Ensure to read and understand all the policies of MOSL updated on Website under Clients login.

In view of ASBA facility now there is no need to issue cheques by investors while subscribing to IPO. Just write the bank account number and sign in the application form to authorise your bank to make payment in case of allotment.

DON'Ts

Do not give any discretionary rights to your advisor / Relationship Manager / Sub Broker / Authorized Person to trade in your account.

As there are no fixed or guaranteed returns on investments in securities market, do not rely on any such commitments if any given by sub broker / Authorised Person / Advisor.

Never handover blank or signed Demat slips book to anyone it is akin to signing a blank cheque.

Do not give cash / securities to your Advisor / Relationship Manager / Sub Broker / Authorized Person for any transaction

Never give a third party cheque for funds pay-in or shares for shares pay-in.

Do not enter into any personal agreement with sub broker / Authorised Person / Advisor in connection with your transaction in trading / demat account opened with MOSL.

(Above Do's and Don't's are in addition to Guidance Note prescribed by SEBI)

## Voluntary Document AUTHORITY TO RETAIN FUNDS / SECURITIES AS RUNNING ACCOUNT

To, Motilal Oswal Securities Limited 2nd Floor, Palm Spring Centre, Palm Court Complex, New Link Road, Malad (West), Mumbai - 400064 Date:

Sub: Authority to retain Funds/Securities towards Margin in Cash segment, F&O segment, Currency Derivative & any other segment.

Sir,

I/We, am/are registered with you as a client for execution of trades from time to time in cash/capital and/or F&O segment / Currency Derivative of Bombay Stock Exchange Ltd. (BSE) and /or National Stock Exchange of India Ltd. (NSE) and/or Metropolitan Stock Exchange of India Ltd. (MSEI) (hereinafter called as "the Stock Exchanges").

For the purpose of operational convenience, I/we hereby give my/our consent to maintain my/our account both for the funds and securities, on running account basis. I understand that consequent to your execution of my/our secondary market trades, I/we have either to pay/receive funds and/or securities depending upon my / our securities transactions. In the event I/we have to receive funds/securities from you on declaration of pay-out of funds or securities by the Stock Exchanges, I/we hereby authorize you to retain the funds and/or securities, as the case may be, with you as margin towards my/our ongoing secondary market transactions from time to time in Cash/Capital market and/or F&O segments and/or Currency Derivative Segment of any of the Stock Exchanges.

Further, I / We authorise you to deposit any and all the securities kept as collateral by me / us, from time to time, with Bombay Stock Exchange Limited and/or National Stock Exchange of India Limited and/or Metropolitan Stock Exchange of India Limited and/or National Clearing Corporation Limited And / or Indian Clearing Corporation Limited towards margin, as permitted from time to time.

Kindly further note that I am entitled to revoke this authorization at any time, after sending the revocation letter at your registered office to enable you to make necessary changes to handle my account without running account authorization.

I / We further authorized you to retain securities and funds as may be permitted by Stock Exchanges / SEBI from time to time while settling my/our account.

I/we authorize you to actually settle my account with you once in a calendar month/ once in a calendar quarter or such period as may be permitted by the Exchanges / Regulators from time to time. Further, I understand that, I/We can request for the release of payout any time after adjusting all dues towards MOSL.

Thanking You, Yours Sincerely,

Client's Signature	
	14/17
Client Name	

(In case of individual clients - this Authority letter is to be signed by the client only and not by his / her authorised signatory)

## 1. Refusal of orders for penny Stocks :-

The client is aware and agrees that the stock broker may refuse or restrict a client in placing the order in certain securities depending on various conditions like volume / value / part of illiquid scrips/Z group of securities, although a client may have credit balance or sufficient margin in the trading account.

However, stock broker under exceptional circumstances may execute cliental order. The stock broker has the discretion to reject execution of such orders based on its risk perception.

2. Setting Up client's Exposure Limit

The client is aware and agrees that the stock broker may set the Exposure limits on the basis of available base capital which may comprise of Ledger and stocks (after suitable margin hair cut). The limits may be allowed on a multiplier basis to the available capital or actual VAR margin basis or a specified margin depending on the Market conditions. Client agrees that said limit parameters is a dynamic process that is allowed at the discretion of the stock broker based on the Market conditions and their risk perception about the market. However on exceptional situations broker may use its own discretion in providing the limits and may change for a client or for all depending on market condition.

- 3. Applicable Brokerage Rate
- a) The stock broker is eligible to charge brokerage with respect to transactions effected by it in various segment as mentioned herein below –
- For Capital Market Segment The maximum brokerage in relation to trades effected in the securities admitted to dealings on the Capital Market Segment of the Exchange shall be 2.5% of the contract price exclusive of statutory levies. It is further clarified that where the sale / purchase price value of a share is Rs. 10/- or less, a maximum brokerage of 25 paise per share may be charged.
- For Option Contracts of Equity and Currency Derivative -Brokerage for options contracts shall be charged on the premium amount at which the option contract was bought or sold and not on the strike price of the option contract. The brokerage on option contracts shall not exceed 2.5% of the premium amount or Rs. 100 (per lot) whichever is higher.
- b) The stock broker may charge different Brokerage for Deliverable and Intraday transactions.
- c) The client is aware that any request for change in the brokerage rate has to send in writing to the Branch who in turn will forward the request to Head Office of the stock broker. Acceptance / rejection of such request is at the discretion of stock broker.
- d) Other Levies, charges, service tax e.t.c. will be charged on Brokerage as per Rules prescribed by the Government / RegulatoryAgencies.

All the above charges and levies debited to clients would be mentioned in the Contract Note send to client.

4. Imposition of Interest on delayed payment:

The client is required to pay all amounts due to the stock broker on its due date. The amount due to broker shall include all type of Margin and Pay-in-obligation/Settlement Obligation on account of any other reason.

In case the client does not pay the amount due on time, the stock broker shall charge delayed payment interest- up to the rate of 2% per month on the daily outstanding value or at such rates as may be determined from time to time by the stock broker. In case of Capital Market, F&O and in currency Derivative Segment Wise, interest will be charged from the time it become due till the time obligation is cleared by the client, on the basis of clear credit available in the account. The objective of charging such a interest- is to force a client to clear their dues on time.

The client hereby agrees that he/they will be charged interest on delayed payment which shall be levied by the Stock Broker as MOSL has accepted 100% securities with appropriate hair cut for margin purpose, but has to deploy his own funds/securities (approved) for meeting his/their all type of margin requirements to Exchange(s) as per the applicable norms of the exchange.

The Client is hereby informed that, we as a Stock Broker are accepting deposits (towards margins) in the form of Cash deposits / Exchange approved securities / Exchange defined liquid scrips in any one form or combination thereof. Value of non-cash component would be arrived after deducting applicable Value at Risk percentage, as prescribed by Exchanges / Clearing Corporation from time to time. So the deposits may comprise of the cash component and non-cash component (after applicable hair cut). Further, client is informed that, Exchange accepts margins from a Trading Member in such form where maximum benefit of non-cash collateral is given to the extent of cash component deposited.

Depending upon the total deposits given by the client, we may be providing exposure to the client as per RMS policy. Resultant margin requirement should be cleared by the client within prescribed timeframe. Margins can be collected from client both in cash and non-cash component and any shortfall in fulfilment of margin requirement will lead to charging of interest. Client is hereby informed that, we shall be computing interest as under –

 If client has made the deposits partially in Exchange Approved Securities and partially in Cash and has a margin requirement, then maximum benefit of Exchange Approved Securities (with higher hair cut) would be considered only upto 50% of margin requirement after adjusting available cash component. Therefore, any shortfall in the above explained norm will lead to charging of interest on such shortfall value. This interest is charged as we had to deploy our own funds / securities to meet the shortfall with Exchanges.

Clearing Corporations are reviewing the list of such approved securities on periodic basis and are making the changes from time to time. Hence, clients are requested to refer such list and place such approved securities as collateral to avoid interest charges.

The client agrees that the stock broker may impose fines/penalties for any orders/trades of the client which are contrary to this agreement/rules/regulations of the Exchanges and is imposed by the Exchanges/Regulators. Further, under the instances where the stock broker has been penalized from any authority on account of/as a consequence of orders/trades of the client, the same shall be borne by the client.

5. The right to sell client's securities or close client's positions, without giving notice to the client, on account of non-payment of client's dues:-

The Client shall provide timely funds/securities for the purchase/sale of securities to the stock broker for meeting his obligation to the Exchange. In case of client falling short of providing fund/securities the stock broker has the right to close the positions. The Stock Broker has the right to sell client's

securities or close clients position with or without giving prior notice to client on account of non payment of dues to the extent of Ledger debit and/or to the extent of Margin obligation. The broker can liquidate the securities bought or collaterals given or any other securities given in any other form for clearing the clients obligation.

6. SHORTAGES IN OBLIGATION ARISING OUT OF INTERNAL NETTING OF TRADES

The client agrees to the laid down policy and procedure followed for handling shortages arising out of internal netting of trades, as mentioned herein below:

Close out price will be the Highest Weighted Average price for any day recorded in the scrip from the trading day on which the transaction took place up to the day of auction or the closing price on the day of auction, i.e. T+2, whichever is higher + 2% (for NIFTY INDEX scrips) and 5% (for other scrips).

(Above defined parameters are subject to change from time to time)

7. Conditions under which a client may not be allowed to take further position or the broker may close the existing position of a client :-

In case overall position in a scrip / derivatives contracts has reached the Regulators prescribed Exchange limit / Market Wide Open Interest limit, then client may not be allowed to take further position, till such time Regulator prescribed limits comes down to create a new position.

Further, the stock broker may close the existing position of a client to the extent of Debit balances to release the Margin from the Exchange. In case if the stock broker has sufficient Margin cover on behalf of its client, it may still decide based on the market conditions and risk perception not to allow further position or may close the existing position of a client.

- 8. Temporary Suspension/Closure of Accounts
- The client may request the stock broker for temporary suspension/closure of his trading account by sending a written request to Branch. This request will be in turn sent by Branch to Head Office for further processing where after verification of the client details, the trading account of the client will be suspended.
- The client would be required to clear all his dues/settlement of obligations before his account is temporarily suspended. The client may also be required to fulfill other conditions, on a case to case basis.
- The stock broker can withhold the payouts of client and suspend/close his trading account due to any internal / regulatory action.

The Customer will be intimated upon Suspension / closure of

trading account.

9. Deregistering a client

In addition to what the client has agreed in the agreement, the stock broker may terminate a client with immediate effect, but not limited to the following reasons –

- If the client is debarred by SEBI or any other regulatory authority.
- As a part of surveillance measure, if a client appears to be indulging in manipulative practices.
- Under the circumstances when there is a reasonable ground to believe that the client is unable to clear its dues or has admitted its inability to pay its debt.
- If the client violates any of the terms of the agreement.
- 10. Treatment of Inactive Clients
- MOSL identifies such client codes / trading accounts that are inoperative for a minimum period of preceding 12 months. Accordingly, such trading accounts are made inactive in the Trading System and an email/letter/SMS or by way of any other mode the client is informed about the status of his trading account maintained with us.
- Further, if the client has any dues/obligation to MOSL, then any securities bought or collaterals given or any other securities given by the client in any other form for clearing his obligation; will be adjusted and the balance would be returned to the client.
- For re-activation of such trading account, the client shall be required to make a request to re-open the account and submit all necessary information with regard to updation of his / their KYC requirement. MOSL upon verifying at its end may activate client's trading code in the Trading System and an email/letter/SMS or by way of any other mode the client is informed about the status of his trading account. Upon re-activation the stock broker may execute the order on behalf of its client.
- Also, after reactivation, transactions on the basis of certain parameters are confirmed over telephone with clients, if such transactions are executed after a gap of such period of 12 months. In addition to above, as a part of surveillance if any delivery based sell trades are executed in any account which is inactive for more than six months, there is a proactive calling from head office to check the authenticity of the client and trade.
- 11. The Client is informed that Motilal Oswal Securities Limited do carry Proprietary trading.

Client acceptance of policies and procedures mentioned here in above –I / We have fully understood and agree to sign the same. Above policies and procedures may be amended / changed unilaterally by the stock broker provided the same is intimated via email / writing or reflected in the clients login. Do you satisfy any of the criteria mentioned below :

	Yes	No
a. Citizen of any country other than India (dual / multiple)		
[including Green card].		
b. Country of birth is any country other than India.		
c. Tax resident of ANY country / ies other than India.		
d. POA or a mandate holder who has an address outside India	l.	
e. Address or telephone number outside India		

If your answer to any of the above questions is a 'YES', please fill "FATCA DECLARATION " given under the link <u>www.motilaloswal.com>>>Download / BizOps</u> and submit signed FATCA Declaration to Head Office.

Subject to applicable Laws, I / We hereby give consent to share my information with domestic / overseas regulators or tax authorities wherever necessary.

I/We hereby declare and confirm that the details given above are true and correct.

Further I /We would like to state that in future if there is any change in my/our tax status (i.e. if I / we become tax resident of any other country other than India) then the same will be informed to Motilal Oswal Securities Limited (MOSL) and below FATCA Declaration will be submitted to you immediately.

Client's Signature	
	15/17
Client Name	

# Family Declaration - Email/ Mobile Updation in Family Codes

To,

Date:

Motilal Oswal Securities Limited 2nd Floor, Palm Spring Centre, Palm Court Complex, New Link Road, Malad (West), Mumbai - 400064

Dear Sir/Madam,

Subject: i) Details of mobile number and email-id.

ii) Family Declaration

i) I and my family members hereby request that mobile number and email id, same as mentioned on KRA Page belonging to us shall be considered in your records for the purpose of receiving communication from you or Stock Exchanges/ Depositories with regard to details of trading transactions executed through you.

Thus, any communication relating to our trading and demat account should be sent to the above mentioned mobile number and e-mail id. This facility shall be provided to us as an exception, for our convenience of receiving transaction details at a single mobile number and e-mail id. I understand that for the purpose of availing the above facility "family" means self, spouse, dependent children and dependent parents. (As per the SEBI Guidelines)

Sr. No.	Client Name	Client ID / DP ID	Relationship with Undersigned	Signature
i.				Æ
ii.				ÆI
iii.				Ø
iv.				Ø

(If family members are more than four, kindly provide details in separate sheet.)

ii) Further, I hereby disclose that the following are my family members having an account with Motilal Oswal Securities Ltd. Details of their name together with their client code is provided hereunder:

Sr. No.	Client Name	Client ID / DP ID	Relationship with Undersigned	Signature
i.				¢
ii.				Æ
iii.				Æ
iv.				Ø

(If family members are more than four, kindly provide details in separate sheet.)

The above details shall be deemed valid till any change is requested under the modification process.

Client Code	Name	Signature
		16/17

Place: \_\_\_\_

Authorisation	for	Trading	Account
autionsution	101	nuunig	necount

Date:

To, Motilal Oswal Securities Limited 2nd Floor, Palm Spring Centre, Palm Court Complex, New Link Road, Malad (West), Mumbai - 400064

Sub.: Authorisation to operate my Trading A/C \_\_\_\_\_

Dear Sir/Madam,

I hereby authorise Mr/Ms.

(Name of the Authorised Person), to trade on my behalf in my trading account code \_\_\_\_\_\_. I will be fully responsible for all the trades done in my account.

Mr./Ms	having PAN	is my husband / wife / son / daughter /
brother / sister / Parents, a	and further he / she is also authorised to collect a	and deliver cheques / bills / contract note / delivery
instructions or any other req	uired documents as the case may be.	

Kindly do the needful.

Yours truly,

Signature of Authorised Person attested	Trading Code	Signature of the client
		<i>(</i> L)

Encl: i) Copy of PAN of the Authorised Person.

ii) Proof Of Address of Authorised Person – Any document can be acceptable as Proof of Address which is listed in the Checklist for Filling KYC Form for the Client.

# Rights and Obligations of Beneficial Owner and Depository Participant as prescribed by SEBI and Depositories

# General Clause

- The Beneficial Owner and the Depository participant (DP) shall be bound by the provisions of the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996, Rules and Regulations of Securities and Exchange Board of India (SEBI), Circulars/Notifications/Guidelines issued there under, Bye Laws and Business Rules/Operating Instructions issued by the Depositories and relevant notifications of Government Authorities as may be in force from time to time.
- The DP shall open/activate demat account of a beneficial owner in the depository system only after receipt of complete Account opening form, KYC and supporting documents as specified by SEBI from time to time.

Beneficial Owner information

- 3. The DP shall maintain all the details of the beneficial owner(s) as mentioned in the account opening form, supporting documents submitted by them and/or any other information pertaining to the beneficial owner confidentially and shall not disclose the same to any person except as required by any statutory, legal or regulatory authority in this regard.
- 4. The Beneficial Owner shall immediately notify the DP in writing, if there is any change in details provided in the account opening form as submitted to the DP at the time of opening the demat account or furnished to the DP from time to time.

Fees/Charges/Tariff

- 5. The Beneficial Owner shall pay such charges to the DP for the purpose of holding and transfer of securities in dematerialized form and for availing depository services as may be agreed to from time to time between the DP and the Beneficial Owner as set out in the Tariff Sheet provided by the DP. It may be informed to the Beneficial Owner that "no charges are payable for opening of demat accounts"
- 6. In case of Basic Services Demat Accounts, the DP shall adhere to the charge structure as laid down under the relevant SEBI and/or Depository circulars/directions/notifications issued from time to time.
- 7. The DP shall not increase any charges/tariff agreed upon unless it has given a notice in writing of not less than thirty days to the Beneficial Owner regarding the same.

Dematerialization

8. The Beneficial Owner shall have the right to get the securities, which have been admitted on the Depositories, dematerialized in the form and manner laid down under the Bye Laws, Business Rules and Operating Instructions of the depositories.

Separate Accounts

- 9. The DP shall open separate accounts in the name of each of the beneficial owners and securities of each beneficial owner shall be segregated and shall not be mixed up with the securities of other beneficial owners and/or DP's own securities held in dematerialized form.
- 10. The DP shall not facilitate the Beneficial Owner to create or permit any pledge and /or hypothecation or any other interest or encumbrance over all or any of such securities submitted for dematerialization and/or held in demat account except in the form and manner prescribed in the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996 and Bye-Laws/Operating Instructions/Business Rules of the Depositories.

Transfer of Securities

11. The DP shall effect transfer to and from the demat accounts of the

- Beneficial Owner only on the basis of an order, instruction, direction or mandate duly authorized by the Beneficial Owner and the DP shall maintain the original documents and the audit trail of such authorizations.
- 12. The Beneficial Owner reserves the right to give standing instructions with regard to the crediting of securities in his demat account and the DP shall act according to such instructions.

Statement of account

- 13. The DP shall provide statements of accounts to the beneficial owner in such form and manner and at such time as agreed with the Beneficial Owner and as specified by SEBI/depository in this regard.
- 14. However, if there is no transaction in the demat account, or if the balance has become Nil during the year, the DP shall send one physical statement of holding annually to such Bos and shall resume sending the transaction statement as and when there is a transaction in the account.
- 15. The DP may provide the services of issuing the statement of demat accounts in an electronic mode if the Beneficial Owner so desires. The DP will furnish to the Beneficial Owner the statement of demat accounts under its digital signature, as governed under the Information Technology Act, 2000. However if the DP does not have the facility of providing the statement of demat account in the electronic mode, then the Participant shall be obliged to forward the statement of demat accounts in physical form.
- 16. In case of Basic Services Demat Accounts, the DP shall send the transaction statements as mandated by SEBI and/or Depository from time to time.

Manner of Closure of Demat account

- 17. The DP shall have the right to close the demat account of the Beneficial Owner, for any reasons whatsoever, provided the DP has given a notice in writing of not less than thirty days to the Beneficial Owner as well as to the Depository. Similarly, the Beneficial Owner shall have the right to close his/her demat account held with the DP provided no charges are payable by him/her to the DP. In such an event, the Beneficial Owner shall specify whether the balances in their demat account should be transferred to another demat account of the Beneficial Owner held with another DP or to rematerialize the security balances held.
- 18. Based on the instructions of the Beneficial Owner, the DP shall initiate the procedure for transferring such security balances or rematerialize such security balances within a period of thirty days as per procedure specified from time to time by the depository. Provided further, closure of demat account shall not affect the rights, liabilities and obligations of either the Beneficial Owner or the DP and shall continue to bind the parties to their satisfactory completion.

Default in payment of charges

- 19. In event of Beneficial Owner committing a default in the payment of any amount provided in Clause 5 & 6 within a period of thirty days from the date of demand, without prejudice to the right of the DP to close the demat account of the Beneficial Owner, then DP may charge interest at a rate as specified by the Depository from time to time for the period of such default.
- 20. In case the Beneficial Owner has failed to make the payment of any of the amounts as provided in Clause 5&6 specified above, the DP after giving two days notice to the Beneficial Owner shall have the right to stop processing of instructions of the

Beneficial Owner till such time he makes the payment along with interest, if any.

Liability of the Depository

- 21. As per Section 16 of Depositories Act, 1996,
  - 1. Without prejudice to the provisions of any other law for the time being in force, any loss caused to the beneficial owner due to the negligence of the depository or the participant, the depository shall indemnify such beneficial owner.
  - 2. Where the loss due to the negligence of the participant under Clause (1) above, is indemnified by the depository, the depository shall have the right to recover the same from such participant.

Freezing/Defreezing of accounts

- 22. The Beneficial Owner may exercise the right to freeze/defreeze his/her demat account maintained with the DP in accordance with the procedure and subject to the restrictions laid down under the Bye Laws and Business Rules/Operating Instructions.
- 23. The DP or the Depository shall have the right to freeze/defreeze the accounts of the Beneficial Owners on receipt of instructions received from any regulator or court or any statutory authority.

Redressal of Investor grievance

24. The DP shall redress all grievances of the Beneficial Owner against the DP within a period of thirty days from the date of receipt of the complaint.

Authorized representative

25. If the Beneficial Owner is a body corporate or a legal entity, it shall, along with the account opening form, furnish to the DP, a list of officials authorized by it, who shall represent and interact on its behalf with the Participant. Any change in such list including additions, deletions or alterations thereto shall be forthwith communicated to the Participant.

Law and Jurisdiction

- 26. In addition to the specific rights set out in this document, the DP and the Beneficial owner shall be entitled to exercise any other rights which the DP or the Beneficial Owner may have under the Rules, Bye Laws and Regulations of the respective Depository in which the demat account is opened and circulars/notices issued there under or Rules and Regulations of SEBI.
- 27. The provisions of this document shall always be subject to Government notification, any rules, regulations, guidelines and circulars/ notices issued by SEBI and Rules, Regulations and Bye-laws of the relevant Depository, where the Beneficial Owner maintains his/ her account, that may be in force from time to time.
- 28. The Beneficial Owner and the DP shall abide by the arbitration and conciliation procedure prescribed under the Bye-laws of the depository and that such procedure shall be applicable to any disputes between the DP and the Beneficial Owner.
- 29. Words and expressions which are used in this document but which are not defined herein shall unless the context otherwise requires, have the same meanings as assigned thereto in the Rules, Bye-laws and Regulations and circulars/notices issued there under by the depository and /or SEBI
- 30. Any changes in the rights and obligations which are specified by SEBI/Depositories shall also be brought to the notice of the clients at once.
- 31. If the rights and obligations of the parties hereto are altered by virtue of change in Rules and regulations of SEBI or Bye-laws, Rules and Regulations of the relevant Depository, where the Beneficial Owner maintains his/her account, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

#### RIGHTS AND OBLIGATIONS OF STOCK BROKERS, SUB-BROKERS AND CLIENTS

#### as prescribed by SEBI and Stock Exchanges

- The client shall invest/trade in those securities/contracts/other instruments admitted to dealings on the Exchanges as defined in the Rules, Byelaws and Regulations of Exchanges/ Securities and Exchange Board of India (SEBI) and circulars/notices issued there under from time to time.
- The stock broker, sub-broker and the client shall be bound by all the Rules, Byelaws and Regulations of the Exchange and circulars/notices issued there under and Rules and Regulations of SEBI and relevant notifications of Government authorities as may be in force from time to time.
- 3. The client shall satisfy itself of the capacity of the stock broker to deal in securities and/or deal in derivatives contracts and wishes to execute its orders through the stock broker and the client shall from time to time continue to satisfy itself of such capability of the stock broker before executing orders through the stock broker.
- 4. The stock broker shall continuously satisfy itself about the genuineness and financial soundness of the client and investment objectives relevant to the services to be provided.
- 5. The stock broker shall take steps to make the client aware of the precise nature of the Stock broker's liability for business to be conducted, including any limitations, the liability and the capacity in which the stock broker acts.
- 6. The sub-broker shall provide necessary assistance and co-operate with the stock broker in all its dealings with the client(s).

#### CLIENT INFORMATION

- 7. The client shall furnish all such details in full as are required by the stock broker in "Account Opening Form" with supporting details, made mandatory by stock exchanges/SEBI from time to time.
- 8. The client shall familiarize himself with all the mandatory provisions in the Account Opening documents. Any additional clauses or documents specified by the stock broker shall be non-mandatory, as per terms & conditions accepted by the client.
- 9. The client shall immediately notify the stock broker in writing if there is any change in the information in the 'account opening form' as provided at the time of account opening and thereafter; including the information on winding up petition/insolvency petition or any litigation which may have material bearing on his capacity. The client shall provide/update the financial information to the stock broker on a periodic basis.
- 10. The stock broker and sub-broker shall maintain all the details of the client as mentioned in the account opening form or any other information pertaining to the client, confidentially and that they shall not disclose the same to any person/authority except as required under any law/regulatory requirements. Provided however that the stock broker may so disclose information about his client to any person or authority with the express permission of the client.

#### MARGINS

- 11. The client shall pay applicable initial margins, withholding margins, special margins or such other margins as are considered necessary by the stock broker or the Exchange or as may be directed by SEBI from time to time as applicable to the segment(s) in which the client trades. The stock broker is permitted in its sole and absolute discretion to collect additional margins (even though not required by the Exchange, Clearing House/Clearing Corporation or SEBI) and the client shall be obliged to pay such margins within the stipulated time.
- 12. The client understands that payment of margins by the client does not necessarily imply complete satisfaction of all dues. In spite of consistently having paid margins, the client may, on the settlement of its trade, be obliged to pay (or entitled to receive) such further sums as the contract may dictate/require.

#### TRANSACTIONS AND SETTLEMENTS

- 13. The client shall give any order for buy or sell of a security/derivatives contract in writing or in such form or manner, as may be mutually agreed between the client and the stock broker. The stock broker shall ensure to place orders and execute the trades of the client, only in the Unique Client Code assigned to that client.
- 14. The stock broker shall inform the client and keep him apprised about trading/settlement cycles, delivery/payment schedules, any changes therein from time to time, and it shall be the responsibility in turn of the client to comply with such schedules/procedures of the relevant stock exchange where the trade is executed.
- 15. The stock broker shall ensure that the money/securities deposited by the client shall be kept in a separate account, distinct from his/its own account or account of any other client and shall not be used by the stock broker for himself/itself or for any other client or for any purpose other than the purposes mentioned in Rules, Regulations, circulars, notices, guidelines of SEBI and/or Rules, Regulations, Bye-laws, circulars and notices of Exchange.
- 16. Where the Exchange(s) cancels trade(s) suo moto all such trades including the trade/s done on behalf of the client shall ipso facto stand cancelled, stock broker shall be entitled to cancel the respective contract(s) with client(s).
- 17. The transactions executed on the Exchange are subject to Rules, Byelaws and Regulations and circulars/notices issued thereunder of the Exchanges where the trade is executed and all parties to such trade shall have submitted to the jurisdiction of

such court as may be specified by the Byelaws and Regulations of the Exchanges where the trade is executed for the purpose of giving effect to the provisions of the Rules, Byelaws and Regulations of the Exchanges and the circulars/notices issued thereunder.

#### BROKERAGE

18. The Client shall pay to the stock broker brokerage and statutory levies as are prevailing from time to time and as they apply to the Client's account, transactions and to the services that stock broker renders to the Client. The stock broker shall not charge brokerage more than the maximum brokerage permissible as per the rules, regulations and bye-laws of the relevant stock exchanges and/or rules and regulations of SEBI.

#### LIQUIDATION AND CLOSE OUT OF POSITION

- 19. Without prejudice to the stock broker's other rights (including the right to refer a matter to arbitration), the client understands that the stock broker shall be entitled to liquidate/close out all or any of the client's positions for non-payment of margins or other amounts, outstanding debts, etc. and adjust the proceeds of such liquidation/close out, if any, against the client's liabilities/obligations. Any and all losses and financial charges on account of such liquidation/closing-out shall be charged to and borne by the client.
- 20. In the event of death or insolvency of the client or his/its otherwise becoming incapable of receiving and paying for or delivering or transferring securities which the client has ordered to be bought or sold, stock broker may close out the transaction of the client and claim losses, if any, against the estate of the client. The client or his nominees, successors, heirs and assignee shall be entitled to any surplus which may result there from. The client shall note that transfer of funds/securities in favor of a Nominee shall be valid discharge by the stock broker against the legal heir.
- 21. The stock broker shall bring to the notice of the relevant Exchange the information about default in payment/delivery and related aspects by a client. In case where defaulting client is a corporate entity/partnership/proprietary firm or any other artificial legal entity, then the name(s) of Director(s)/Promoter(s)/Partner(s)/Proprietor as the case may be, shall also be communicated by the stock broker to the relevant Exchange(s).

#### DISPUTE RESOLUTION

- 22. The stock broker shall provide the client with the relevant contact details of the concerned Exchanges and SEBI.
- 23. The stock broker shall co-operate in redressing grievances of the client in respect of all transactions routed through it and in removing objections for bad delivery of shares, rectification of bad delivery, etc.
- 24. The client and the stock broker shall refer any claims and/or disputes with respect to deposits, margin money, etc., to arbitration as per the Rules, Byelaws and Regulations of the Exchanges where the trade is executed and circulars/notices issued thereunder as may be in force from time to time.
- 25. The stock broker shall ensure faster settlement of any arbitration proceedings arising out of the transactions entered into between him vis-à-vis the client and he shall be liable to implement the arbitration awards made in such proceedings.
- 26. The client/stock-broker understands that the instructions issued by an authorized representative for dispute resolution, if any, of the client/stock-broker shall be binding on the client/stock-broker in accordance with the letter authorizing the said representative to deal on behalf of the said client/stock-broker.

### **TERMINATION OF RELATIONSHIP**

- 27. This relationship between the stock broker and the client shall be terminated; if the stock broker for any reason ceases to be a member of the stock exchange including cessation of membership by reason of the stock broker's default, death, resignation or expulsion or if the certificate is cancelled by the Board.
- 28. The stock broker, sub-broker and the client shall be entitled to terminate the relationship between them without giving any reasons to the other party, after giving notice in writing of not less than one month to the other parties. Notwithstanding any such termination, all rights, liabilities and obligations of the parties arising out of or in respect of transactions entered into prior to the termination of this relationship shall continue to subsist and vest in/be binding on the respective parties or his/its respective heirs, executors, administrators, legal representatives or successors, as the case may be.
- 29. In the event of demise/insolvency of the sub-broker or the cancellation of his/its registration with the Board or/withdrawal of recognition of the sub-broker by the stock exchange and/or termination of the agreement with the sub broker by the stock broker, for any reason whatsoever, the client shall be informed of such termination and the client shall be deemed to be the direct client of the stock broker and all clauses in the 'Rights and Obligations' document(s) governing the stock broker, sub-broker and client shall continue to be in force as it is, unless the client intimates to the stock broker his/its intention to terminate their relationship by giving a notice in writing of not less than one month.

#### ADDITIONAL RIGHTS AND OBLIGATIONS

30. The stock broker shall ensure due protection to the client regarding client's rights to dividends, rights or bonus shares, etc. in respect of transactions routed through it and it shall not do anything which is likely to harm the interest of the client with whom and for whom they may have had transactions in securities.

- 31. The stock broker and client shall reconcile and settle their accounts from time to time as per the Rules, Regulations, Bye Laws, Circulars, Notices and Guidelines issued by SEBI and the relevant Exchanges where the trade is executed.
- 32. The stock broker shall issue a contract note to his constituents for trades executed in such format as may be prescribed by the Exchange from time to time containing records of all transactions including details of order number, trade number, trade time, trade price, trade quantity, details of the derivatives contract, client code, brokerage, all charges levied etc. and with all other relevant details as required therein to be filled in and issued in such manner and within such time as prescribed by the Exchange. The stock broker shall send contract notes to the investors within one working day of the execution of the trades in hard copy and/or in electronic form using digital signature.
- 33. The stock broker shall make pay out of funds or delivery of securities, as the case may be, to the Client within one working day of receipt of the payout from the relevant Exchange where the trade is executed unless otherwise specified by the client and subject to such terms and conditions as may be prescribed by the relevant Exchange from time to time where the trade is executed.
- 34. The stock broker shall send a complete `Statement of Accounts' for both funds and securities in respect of each of its clients in such periodicity and format within such time, as may be prescribed by the relevant Exchange, from time to time, where the trade is executed. The Statement shall also state that the client shall report errors, if any, in the Statement within such time as may be prescribed by the relevant Exchange from time to time as may be prescribed by the relevant Exchange.
- 35. The stock broker shall send daily margin statements to the clients. Daily Margin statement should include, inter-alia, details of collateral deposited, collateral utilized and collateral status (available balance/due from client) with break up in terms of cash, Fixed Deposit Receipts (FDRs), Bank Guarantee and securities.
- 36. The Client shall ensure that it has the required legal capacity to, and is authorized to, enter into the relationship with stock broker and is capable of performing his obligations and undertakings hereunder. All actions required to be taken to ensure compliance of all the transactions, which the Client may enter into shall be completed by the Client prior to such transaction being entered into.

# ELECTRONIC CONTRACT NOTES (ECN)

- 37. In case, client opts to receive the contract note in electronic form, he shall provide an appropriate e-mail id to the stock broker. The client shall communicate to the stock broker any change in the email-id through a physical letter. If the client has opted for internet trading, the request for change of email id may be made through the secured access by way of client specific user id and password.
- 38. The stock broker shall ensure that all ECNs sent through the e-mail shall be digitally signed, encrypted, non-tamper able and in compliance with the provisions of the IT Act, 2000. In case, ECN is sent through e-mail as an attachment, the attached file shall also be secured with the digital signature, encrypted and non-tamperable.
- 39. The client shall note that non-receipt of bounced mail notification by the stock broker shall amount to delivery of the contract note at the e-mail ID of the client.
- 40. The stock broker shall retain ECN and acknowledgement of the e-mail in a soft and non-tamperable form in the manner prescribed by the exchange in compliance with the provisions of the IT Act, 2000 and as per the extant rules/regulations/circulars/guidelines issued by SEBI/Stock Exchanges from time to time. The proof of delivery i.e., log report generated by the system at the time of sending the contract notes shall be maintained by the stock broker for the specified period under the extant regulations of SEBI/stock exchanges. The log report shall provide the details of the contract notes that are not delivered to the client/e-mails rejected or bounced back. The stock broker shall take all possible steps to ensure receipt of notification of bounced mails by him at all times within the stipulated time period under the extant regulations of SEBI/stock exchanges.
- 41. The stock broker shall continue to send contract notes in the physical mode to such clients who do not opt to receive the contract notes in the electronic form. Wherever the ECNs have not been delivered to the client or has been rejected (bouncing of mails) by the e-mail ID of the client, the stock broker shall send a physical contract note to the client within the stipulated time under the extant regulations of SEBI/stock exchanges and maintain the proof of delivery of such physical contract notes.
- 42. In addition to the e-mail communication of the ECNs to the client, the stock broker shall simultaneously publish the ECN on his designated web-site, if any, in a secured way and enable relevant access to the clients and for this purpose, shall allot a unique user name and password to the client, with an option to the client to save the contract note electronically and/or take a print out of the same.

#### LAW AND JURISDICTION

- 43. In addition to the specific rights set out in this document, the stock broker, sub-broker and the client shall be entitled to exercise any other rights which the stock broker or the client may have under the Rules, Bye-laws and Regulations of the Exchanges in which the client chooses to trade and circulars/notices issued thereunder or Rules and Regulations of SEBI.
- 44. The provisions of this document shall always be subject to Government notifications, any rules, regulations, guidelines and circulars/notices issued by SEBI and Rules, Regulations and Bye laws of the relevant stock exchanges, where the trade is executed, that may be in force from time to time.

- 45. The stock broker and the client shall abide by any award passed by the Arbitrator(s) under the Arbitration and Conciliation Act, 1996. However, there is also a provision of appeal within the stock exchanges, if either party is not satisfied with the arbitration award.
- 46. Words and expressions which are used in this document but which are not defined herein shall, unless the context otherwise requires, have the same meaning as assigned thereto in the Rules, Byelaws and Regulations and circulars/notices issued thereunder of the Exchanges/SEBI.
- 47. All additional voluntary clauses/document added by the stock broker should not be in contravention with rules/regulations/notices/circulars of Exchanges/SEBI. Any changes in such voluntary clauses/document(s) need to be preceded by a notice of 15 days. Any changes in the rights and obligations which are specified by Exchanges/SEBI shall also be brought to the notice of the clients.
- 48. If the rights and obligations of the parties hereto are altered by virtue of change in Rules and regulations of SEBI or Bye-laws, Rules and Regulations of the relevant stock Exchanges where the trade is executed, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

# INTERNET & WIRELESS TECHNOLOGY BASED TRADING FACILITY PROVIDED BY STOCK BROKERS TO CLIENT

(All the clauses mentioned in the 'Rights and Obligations' document(s) shall be applicable. Additionally, the clauses mentioned herein shall also be applicable.)

- Stock broker is eligible for providing Internet based trading (IBT) and securities trading through the use of wireless technology that shall include the use of devices such as mobile phone, laptop with data card, etc. which use Internet Protocol (IP). The stock broker shall comply with all requirements applicable to internet based trading/securities trading using wireless technology as may be specified by SEBI & the Exchanges from time to time.
- 2. The client is desirous of investing/trading in securities and for this purpose, the client is desirous of using either the internet based trading facility or the facility for securities trading through use of wireless technology. The Stock broker shall provide the Stock broker's IBT Service to the Client, and the Client shall avail of the Stock broker's IBT Service, on and subject to SEBI/Exchanges Provisions and the terms and conditions specified on the Stock broker's IBT Web Site provided that they are in line with the norms prescribed by Exchanges/SEBI.
- The stock broker shall bring to the notice of client the features, risks, responsibilities, obligations and liabilities associated with securities trading through wireless technology/internet/smart order routing or any other technology should be brought to the notice of the client by the stock broker.
- 4. The stock broker shall make the client aware that the Stock Broker's IBT system itself generates the initial password and its password policy as stipulated in line with norms prescribed by Exchanges/SEBI.
- 5. The Client shall be responsible for keeping the Username and Password confidential and secure and shall be solely responsible for all orders entered and transactions done by any person whosoever through the Stock broker's IBT System using the Client's Username and/or Password whether or not such person was authorized to do so. Also the client is aware that authentication technologies and strict security measures are required for the internet trading/securities trading through wireless technology through order routed system and undertakes to ensure that the password of the client and/or his authorized representative are not revealed to any third party including employees and dealers of the stock broker
- 6. The Client shall immediately notify the Stock broker in writing if he forgets his password, discovers security flaw in Stock Broker's IBT System, discovers/suspects discrepancies/ unauthorized access through his username/password/account with full details of such unauthorized use, the date, the manner and the transactions effected pursuant to such unauthorized use, etc.
- 7. The Client is fully aware of and understands the risks associated with availing of a service for routing orders over the internet/securities trading through wireless technology and Client shall be fully liable and responsible for any and all acts done in the Client's Username/password in any manner whatsoever.
- 8. The stock broker shall send the order/trade confirmation through email to the client at his request. The client is aware that the order/ trade confirmation is also provided on the web portal. In case client is trading using wireless technology, the stock broker shall send the order/trade confirmation on the device of the client.
- 9. The client is aware that trading over the internet involves many uncertain factors and complex hardware, software, systems, communication lines, peripherals, etc. are susceptible to interruptions and dislocations. The Stock broker and the Exchange do not make any representation or warranty that the Stock broker's IBT Service will be available to the Client at all times without any interruption.
- 10. The Client shall not have any claim against the Exchange or the Stock broker on account of any suspension, interruption, nonavailability or malfunctioning of the Stock broker's IBT System or Service or the Exchange's service or systems or non-execution of his orders due to any link/system failure at the Client/Stock brokers/Exchange end for any reason beyond the control of the stock broker/Exchanges.

## RISK DISCLOSURE DOCUMENT FOR CAPITAL MARKET AND DERIVATIVES SEGMENTS

This document contains important information on trading in Equities/Derivatives Segments of the stock exchanges. All prospective constituents should read this document before trading in Equities/Derivatives Segments of the Exchanges.

Stock exchanges/SEBI does neither singly or jointly and expressly nor impliedly guarantee nor make any representation concerning the completeness, the adequacy or accuracy of this disclosure document nor have Stock exchanges /SEBI endorsed or passed any merits of participating in the trading segments. This brief statement does not disclose all the risks and other significant aspects of trading.

In the light of the risks involved, you should undertake transactions only if you understand the nature of the relationship into which you are entering and the extent of your exposure to risk.

You must know and appreciate that trading in Equity shares, derivatives contracts or other instruments traded on the Stock Exchange, which have varying element of risk, is generally not an appropriate avenue for someone of limited resources/limited investment and/or trading experience and low risk tolerance. You should therefore carefully consider whether such trading is suitable for you in the light of your financial condition. In case you trade on Stock exchanges and suffer adverse consequences or loss, you shall be solely responsible for the same and Stock exchanges/its Clearing Corporation and/or SEBI shall not be responsible, in any manner whatsoever, for the same and it will not be open for you to take a plea that no adequate disclosure regarding the risks involved was made or that you were not explained the full risk involved by the concerned stock broker. The constituent shall be solely responsible for the consequences and no contract can be rescinded on that account. You must acknowledge and accept that there can be no guarantee of profits or no exception from losses while executing orders for purchase and/or sale of a derivative contract being traded on Stock exchanges.

It must be clearly understood by you that your dealings on Stock exchanges through a stock broker shall be subject to your fulfilling certain formalities set out by the stock broker, which may inter alia include your filling the know your client form, reading the rights and obligations, do's and don'ts, etc., and are subject to the Rules, Byelaws and Regulations of relevant Stock exchanges, its Clearing Corporation, guidelines prescribed by SEBI and in force from time to time and Circulars as may be issued by Stock exchanges or its Clearing Corporation and in force from time to time.

Stock exchanges does not provide or purport to provide any advice and shall not be liable to any person who enters into any business relationship with any stock broker of Stock exchanges and/or any third party based on any information contained in this document. Any information contained in this document must not be construed as business advice. No consideration to trade should be made without thoroughly understanding and reviewing the risks involved in such trading. If you are unsure, you must seek professional advice on the same.

In considering whether to trade or authorize someone to trade for you, you should be aware of or must get acquainted with the following:-

- 1. BASIC RISKS:
- 1.1 Risk of Higher Volatility:

Volatility refers to the dynamic changes in price that a security/derivatives contract undergoes when trading activity continues on the Stock Exchanges. Generally, higher the volatility of a security/derivatives contract, greater is its price swings. There may be normally greater volatility in thinly traded securities / derivatives contracts than in active securities / derivatives contracts. As a result of volatility, your order may only be partially executed or not executed at all, or the price at which your order got executed may be substantially different from the last traded price or change substantially thereafter, resulting in notional or real losses.

1.2 Risk of Lower Liquidity:

Liquidity refers to the ability of market participants to buy and/or sell securities / derivatives contracts expeditiously at a competitive price and with minimal price difference. Generally, it is assumed that more the numbers of orders available in a market, greater is the liquidity. Liquidity is important because with greater liquidity, it is easier for investors to buy and/or sell securities / derivatives contracts swiftly and with minimal price difference, and as a result, investors are more likely to pay or receive a competitive price for securities / derivatives contracts purchased or sold. There may be a risk of lower liquidity in some securities / derivatives contracts as compared to active securities / derivatives contracts. As a result, your order may only be

partially executed, or may be executed with relatively greater price difference or may not be executed at all.

- 1.2.1 Buying or selling securities / derivatives contracts as part of a day trading strategy may also result into losses, because in such a situation, securities / derivatives contracts may have to be sold / purchased at low / high prices, compared to the expected price levels, so as not to have any open position or obligation to deliver or receive a security / derivatives contract.
- 1.3 Risk of Wider Spreads:

Spread refers to the difference in best buy price and best sell price. It represents the differential between the price of buying a security / derivatives contract and immediately selling it or vice versa. Lower liquidity and higher volatility may result in wider than normal spreads for less liquid or illiquid securities / derivatives contracts. This in turn will hamper better price formation.

1.4 Risk-reducing orders:

The placing of orders (e.g., "stop loss" orders, or "limit" orders) which are intended to limit losses to certain amounts may not be effective many a time because rapid movement in market conditions may make it impossible to execute such orders.

- 1.4.1 A "market" order will be executed promptly, subject to availability of orders on opposite side, without regard to price and that, while the customer may receive a prompt execution of a "market" order, the execution may be at available prices of outstanding orders, which satisfy the order quantity, on price time priority. It may be understood that these prices may be significantly different from the last traded price or the best price in that security / derivatives contract.
- 1.4.2 A "limit" order will be executed only at the "limit" price specified for the order or a better price. However, while the customer receives price protection, there is a possibility that the order may not be executed at all.
- 1.4.3 A stop loss order is generally placed "away" from the current price of a stock / derivatives contract, and such order gets activated if and when the security / derivatives contract reaches, or trades through, the stop price. Sell stop orders are entered ordinarily below the current price, and buy stop orders are entered ordinarily above the current price. When the security / derivatives contract reaches the pre -determined price, or trades through such price, the stop loss order converts to a market/limit order and is executed at the limit or better. There is no assurance therefore that the limit order will be executable since a security / derivatives contract might penetrate the pre-determined price, in which case, the risk of such order not getting executed arises, just as with a regular limit order.
- 1.5 Risk of News Announcements:

News announcements that may impact the price of stock / derivatives contract may occur during trading, and when combined with lower liquidity and higher volatility, may suddenly cause an unexpected positive or negative movement in the price of the security / contract.

1.6 Risk of Rumors:

Rumors about companies / currencies at times float in the market through word of mouth, newspapers, websites or news agencies, etc. The investors should be wary of and should desist from acting on rumors.

1.7 System Risk:

High volume trading will frequently occur at the market opening and before market close. Such high volumes may also occur at any point in the day. These may cause delays in order execution or confirmation.

- 1.7.1 During periods of volatility, on account of market participants continuously modifying their order quantity or prices or placing fresh orders, there may be delays in order execution and its confirmations.
- 1.7.2 Under certain market conditions, it may be difficult or impossible to liquidate a position in the market at a reasonable price or at all, when there are no outstanding orders either on the buy side or the sell side, or if trading is halted in a security / derivatives contract due to any action on account of unusual trading activity or security / derivatives contract hitting circuit filters or for any other reason.
- 1.8 System/Network Congestion:

Trading on exchanges is in electronic mode, based on satellite/leased line based communications, combination of

technologies and computer systems to place and route orders. Thus, there exists a possibility of communication failure or system problems or slow or delayed response from system or trading halt, or any such other problem/glitch whereby not being able to establish access to the trading system/network, which may be beyond control and may result in delay in processing or not processing buy or sell orders either in part or in full. You are cautioned to note that although these problems may be temporary in nature, but when you have outstanding open positions or unexecuted orders, these represent a risk because of your obligations to settle all executed transactions.

- 2. As far as Derivatives segments are concerned, please note and get yourself acquainted with the following additional features:
- 2.1 Effect of "Leverage" or "Gearing":

In the derivatives market, the amount of margin is small relative to the value of the derivatives contract so the transactions are 'leveraged' or 'geared'. Derivatives trading, which is conducted with a relatively small amount of margin, provides the possibility of great profit or loss in comparison with the margin amount. But transactions in derivatives carry a high degree of risk.

You should therefore completely understand the following statements before actually trading in derivatives and also trade with caution while taking into account one's circumstances, financial resources, etc. If the prices move against you, you may lose a part of or whole margin amount in a relatively short period of time. Moreover, the loss may exceed the original margin amount.

- A. Futures trading involve daily settlement of all positions. Every day the open positions are marked to market based on the closing level of the index / derivatives contract. If the contract has moved against you, you will be required to deposit the amount of loss (notional) resulting from such movement. This amount will have to be paid within a stipulated time frame, generally before commencement of trading on next day.
- B. If you fail to deposit the additional amount by the deadline or if an outstanding debt occurs in your account, the stock broker may liquidate a part of or the whole position or substitute securities. In this case, you will be liable for any losses incurred due to such close-outs.
- C. Under certain market conditions, an investor may find it difficult or impossible to execute transactions. For example, this situation can occur due to factors such as illiquidity i.e. when there are insufficient bids or offers or suspension of trading due to price limit or circuit breakers etc.
- D. In order to maintain market stability, the following steps may be adopted: changes in the margin rate, increases in the cash margin rate or others. These new measures may also be applied to the existing open interests. In such conditions, you will be required to put up additional margins or reduce your positions.
- E. You must ask your broker to provide the full details of derivatives contracts you plan to trade i.e. the contract specifications and the associated obligations.
- 2.2 Currency specific risks:
- 1. The profit or loss in transactions in foreign currency-denominated contracts, whether they are traded in your own or another jurisdiction, will be affected by fluctuations in currency rates where there is a need to convert from the currency denomination of the contract to another currency.
- 2. Under certain market conditions, you may find it difficult or impossible to liquidate a position. This can occur, for example when a currency is deregulated or fixed trading bands are widened.
- 3. Currency prices are highly volatile. Price movements for currencies are influenced by, among other things: changing supplydemand relationships; trade, fiscal, monetary, exchange control programs and policies of governments; foreign political and economic events and policies; changes in national and international interest rates and inflation; currency devaluation; and sentiment of the market place. None of these factors can be controlled by any individual advisor and no assurance can be given that an advisor's advice will result in profitable trades for a participating customer or that a customer will not incur losses from such events.
- 2.3 Risk of Option holders:
- 1. An option holder runs the risk of losing the entire amount paid for the option in a relatively short period of time. This risk reflects

the nature of an option as a wasting asset which becomes worthless when it expires. An option holder who neither sells his option in the secondary market nor exercises it prior to its expiration will necessarily lose his entire investment in the option. If the price of the underlying does not change in the anticipated direction before the option expires, to an extent sufficient to cover the cost of the option, the investor may lose all or a significant part of his investment in the option.

- 2. The Exchanges may impose exercise restrictions and have absolute authority to restrict the exercise of options at certain times in specified circumstances.
- 2.4 Risks of Option Writers:
- 1. If the price movement of the underlying is not in the anticipated direction, the option writer runs the risks of losing substantial amount.
- 2. The risk of being an option writer may be reduced by the purchase of other options on the same underlying interest and thereby assuming a spread position or by acquiring other types of hedging positions in the options markets or other markets. However, even where the writer has assumed a spread or other hedging position, the risks may still be significant. A spread position is not necessarily less risky than a simple 'long' or 'short' position.
- 3. Transactions that involve buying and writing multiple options in combination, or buying or writing options in combination with buying or selling short the underlying interests, present additional risks to investors. Combination transactions, such as option spreads, are more complex than buying or writing a single option. And it should be further noted that, as in any area of investing, a complexity not well understood is, in itself, a risk factor. While this is not to suggest that combination strategies should not be considered, it is advisable, as is the case with all investments in options, to consult with someone who is experienced and knowledgeable with respect to the risks and potential rewards of combination transactions under various market circumstances.
- 3. TRADING THROUGH WIRELESS TECHNOLOGY/ SMART ORDER ROUTING OR ANY OTHER TECHNOLOGY:

Any additional provisions defining the features, risks, responsibilities, obligations and liabilities associated with securities trading through wireless technology/smart order routing or any other technology should be brought to the notice of the client by the stock broker.

- 4. GENERAL
- 4.1 The term 'constituent' shall mean and include a client, a customer or an investor, who deals with a stock broker for the purpose of acquiring and/or selling of securities / derivatives contracts through the mechanism provided by the Exchanges.
- 4.2 The term 'stock broker' shall mean and include a stock broker, a broker or a stock broker, who has been admitted as such by the Exchanges and who holds a registration certificate from SEBI.

## GUIDANCE NOTE - DO'S AND DON'TS FOR TRADING ON THE EXCHANGE(S) FOR INVESTORS

#### BEFORE YOU BEGIN TO TRADE

- 1. Ensure that you deal with and through only SEBI registered intermediaries. You may check their SEBI registration certificate number from the list available on the Stock exchanges www.exchange.com and SEBI website www.sebi.gov.in.
- 2. Ensure that you fill the KYC form completely and strike off the blank fields in the KYC form.
- 3. Ensure that you have read all the mandatory documents viz. Rights and Obligations, Risk Disclosure Document, Policy and Procedure document of the stock broker.
- 4. Ensure to read, understand and then sign the voluntary clauses, if any, agreed between you and the stock broker. Note that the clauses as agreed between you and the stock broker cannot be changed without your consent.
- 5. Get a clear idea about all brokerage, commissions, fees and other charges levied by the broker on you for trading and the relevant provisions/guidelines specified by SEBI/Stock exchanges.
- 6. Obtain a copy of all the documents executed by you from the stock broker free of charge.
- 7. In case you wish to execute Power of Attorney (POA) in favour of the Stock broker, authorizing it to operate your bank and demat account, please refer to the guidelines issued by SEBI/Exchanges in this regard.

#### TRANSACTIONS AND SETTLEMENTS

- 8. The stock broker may issue electronic contract notes (ECN) if specifically authorized by you in writing. You should provide your email id to the stock broker for the same. Don't opt for ECN if you are not familiar with computers.
- 9. Don't share your internet trading account's password with anyone.
- 10. Don't make any payment in cash to the stock broker.
- 11. Make the payments by account payee cheque in favour of the stock broker. Don't issue cheques in the name of sub-broker. Ensure that you have a documentary proof of your payment/deposit of securities with the stock broker, stating date, scrip, quantity, towards which bank/ demat account such money or securities deposited and from which bank/ demat account.
- 12. Note that facility of Trade Verification is available on stock exchanges' websites, where details of trade as mentioned in the contract note may be verified. Where trade details on the website do not tally with the details mentioned in the contract note, immediately get in touch with the Investors Grievance Cell of the relevant Stock exchange.
- 13. In case you have given specific authorization for maintaining running account, payout of funds or delivery of securities (as the case may be), may not be made to you within one working day from the receipt of payout from the Exchange. Thus, the stock broker shall maintain running account for you subject to the following conditions:
  - a) Such authorization from you shall be dated, signed by you only and contains the clause that you may revoke the same at any time.
  - b) The actual settlement of funds and securities shall be done by the stock broker, at least once in a calendar quarter or month, depending on your preference. While settling the account, the stock broker shall send to you a 'statement of accounts' containing an extract from the client ledger for funds and an extract from the register of securities displaying all the receipts/deliveries of funds and securities. The statement shall also explain the retention of funds and securities and the details of the pledged shares, if any.
  - c) On the date of settlement, the stock broker may retain the requisite securities/funds towards outstanding obligations and may also retain the funds expected to be required to meet derivatives margin obligations for next 5 trading days, calculated in the manner specified by the exchanges. In respect of cash market transactions, the stock broker may retain entire pay-in obligation of funds and securities due from clients as on date of settlement and for next day's business, he may retain funds/securities/margin to the extent of value of transactions executed on the day of such settlement in the cash market.
  - d) You need to bring any dispute arising from the statement of account or settlement so made to the notice of the stock broker in writing preferably within 7 (seven) working days from the date of receipt of funds/securities or statement, as the

case may be. In case of dispute, refer the matter in writing to the Investors Grievance Cell of the relevant Stock exchanges without delay.

- 14. In case you have not opted for maintaining running account and pay-out of funds/securities is not received on the next working day of the receipt of payout from the exchanges, please refer the matter to the stock broker. In case there is dispute, ensure that you lodge a complaint in writing immediately with the Investors Grievance Cell of the relevant Stock exchange.
- 15. Please register your mobile number and email id with the stock broker, to receive trade confirmation alerts/ details of the transactions through SMS or email, by the end of the trading day, from the stock exchanges.

## IN CASE OF TERMINATION OF TRADING MEMBERSHIP

- 16. In case, a stock broker surrenders his membership, is expelled from membership or declared a defaulter; Stock exchanges gives a public notice inviting claims relating to only the "transactions executed on the trading system" of Stock exchange, from the investors. Ensure that you lodge a claim with the relevant Stock exchanges within the stipulated period and with the supporting documents.
- 17. Familiarize yourself with the protection accorded to the money and/or securities you may deposit with your stock broker, particularly in the event of a default or the stock broker's insolvency or bankruptcy and the extent to which you may recover such money and/or securities may be governed by the Bye-laws and Regulations of the relevant Stock exchange where the trade was executed and the scheme of the Investors' Protection Fund in force from time to time.

## DISPUTES/COMPLAINTS

- 18. Please note that the details of the arbitration proceedings, penal action against the brokers and investor complaints against the stock brokers are displayed on the website of the relevant Stock exchange.
- 19. In case your issue/problem/grievance is not being sorted out by concerned stock broker/sub-broker then you may take up the matter with the concerned Stock exchange. If you are not satisfied with the resolution of your complaint then you can escalate the matter to SEBI.
- 20. Note that all the stock broker/sub-brokers have been mandated by SEBI to designate an e-mail ID of the grievance redressal division/compliance officer exclusively for the purpose of registering complaints.

#### FOR OFFICE USE ONLY

UCC Code allotted to the Client:						
Nomination Details: Registration No. :						
Registered Date						

1. A) Client Interviewed by

B) In person verification	done by
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#### 2. Document Verified with original

(Original Verified) True Copy of documents received

(Self - Attested)	Self Certified documents	copies received
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Name of the Organization		
NSE / BSE - SEBI / AP Registration Number		
Person name doing IPV / docs / PAN verification	TAMP & SIGIN	
Designation / MOSL Employee code	PLEASE AFFN RUBBER STAMP & SIGN	
Date of IPV / Document Verification	EASEAFFIN	
Date of PAN Verification with IT Site	PLL	
Signature of the Person		

I / We undertake that we have made the client aware of 'Policy and Procedures', tariff sheet and all the non-mandatory documents. I/We have also made the client aware of 'Rights and Obligations' document (s), RDD and Guidance Note. I/We have given/sent him a copy of all the KYC documents. I/We undertake that any change in the 'Policy and Procedures', tariff sheet and all the non-mandatory documents would be duly intimated to the clients. I/We also undertake that any change in the 'Rights and Obligations' and RDD would be made available on my/our website, if any, for the information of the clients.

Place \_\_\_\_\_\_

Date \_\_\_\_\_

For Motilal Oswal Securities Limited

Authorised Signatory

Intentionally left blank

Client Code : \_\_\_\_\_

To, Motilal Oswal Securities Ltd. 2<sup>nd</sup> Floor, Palm Spring Centre, Palm Court Complex, New Link Road, Malad (West), Mumbai - 400 064

For the purpose of Account Opening, I/ We hereby declare that the details provided on the KRA/KYC page downloaded from KRA System by you, are true and correct till date. I/We undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I We are aware that I/We may be held liable for it.

Trading / Demat Account

I/We hereby acknowledge the receipt of a copy of executed Client Registration Form including KYC details, Tariff sheet, Policies & Procedures, Standard Documents (i.e. Rights & Obligation Document, Risk Disclosure Document, Guidance Note- Dos and Donts.) I/We aware that Standard Documents are made available on Company Website i.e. www.motilaloswal.com

Signed for and on behalf of	Trading Account Holder / 1st Holder of Demat Account	2nd Holder (Applicable in case of Joint Demat Account)	3rd Holder (Applicable in case of Joint Demat Account)
Signature	17/17	Æ	Æı
Name			

Place:

Date:\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_